



Lancaster Port Authority Minutes of January 8, 2019 Meeting

The regular meeting of the Lancaster Port Authority (LPA) was held on Tuesday, January 8, 2019, in the Port Authority Conference Room of Lancaster City Hall. President Zack DeLeon called the meeting to order at 1:02 pm. LPA members present were: Howard Alspach, Ron Burris, Zack DeLeon and Dean DeRolph. Absent was Rick Wilkins. City staff present were Mike Pettit, David Scheffler, Bob Wolfinger, Tricia Nettles and Randall Ullom.

Approval of Prior Meeting Minutes:

Dean DeRolph made a motion to approve the minutes of the December 11, 2018 meeting, Howard Alspach seconded; motion passed.

Financial:

Bob Wolfinger (Treasurer for the LPA) reported that:

- the checking account balance was \$531,590.71 and the escrow account balance was \$116,809.20 at December 31, 2018.
- The projected income and expenses for 2019 (copy attached) were reviewed.

Action Items:

Howard Alspach made a motion to continue LPA board meetings on the second Tuesday of the month at 1:00 pm in the LPA conference room in City Hall, seconded by Dean DeRolph; motion passed.

Dean DeRolph made a motion to elect 2019 officers of LPA as Zack DeLeon, President, Rick Wilkins, Vice-President, Ron Burris, Secretary, and Bob Wolfinger, Treasurer, seconded by Howard Alspach; motion passed.

Howard Alspach made a motion to continue Mike Pettit's authority to approve LPA expenditures up to \$1,000, seconded by Ron Burris; motion passed.

Dean DeRolph made a motion authorizing LPA Treasurer Bob Wolfinger to pay annual expenses of the LPA from monies currently on hand and available, Ron Burris seconded; motion passed (Resolution2019-1).

Discussion Items:

Mike Pettit reviewed the status of the following:

- Lancaster City Schools (LCS) inquiry regarding purchasing the 18 acres and trans-load facility on Lawrence Street for a bus barn. The site is convenient to the city fuel depot where the LCS buses obtain fuel.
- The closing on the sale of Carbon Court Lot #3 should be completed by the end of January.
- The Rock Mill Spec Building continues to be shown regularly with two pending showings pending transportation arrangements. A contract to list the Spec Building with CBRE is in hand; a proposal from Agracel has not yet been received. Several potential buyers will likely be excluded from any listing contract.

Being no further business, Howard Alspach made a motion to adjourn, Dean DeRolph seconded; the meeting adjourned at 1:48 pm.

Respectfully submitted,

David Scheffler,
Mayor, City of Lancaster