

Lancaster City Council
Finance Committee
January 14, 2019

Agenda

The Finance committee meeting was called to order at 6:00 PM

3 Readings
Resolution 1-19

Finance – Stoughton (Downour/McDaniel)

A resolution authorizing the Law Director's office to apply for the Violence Against Women Act (VAWA) grant.

Law Director Ullom indicated that this is an annual grant requiring re-application each year.

3 Readings
Resolution 2-19

Finance – Stoughton (Downour/McDaniel)

A resolution authorizing the disposition of city property, no longer needed, via live or internet auction for 2019.

Superintendent Hintz indicated that LDoT manages the annual city auction allowing for the disposition of city property.

3 Readings
Resolution 3-19

Finance – Stoughton (Downour/McDaniel)

A resolution to allow the City Auditor to request an advance of funds from Fairfield County of the City's apportionment of tax settlements for 2019.

Auditor Nettles indicated that this is an annual resolution allowing the city to receive its property tax settlements sooner from the county.

3 Readings
Resolution 4-19

Law – Groff (Baus/Schoonover)

A resolution to approve the appointment of Joseph Sabo as Assistant Prosecutor in the Law Director's office.

Law Director Ullom introduced Mr. Sabo to Council and asked for passage of this resolution to hire Mr. Sabo as an Assistant City Prosecutor.

2 Readings
Resolution 5-19 and

Resolution 6-19

H2O/WPC – Woodgeard (Baus/McDaniel)

Resolutions authorizing the SSD to advertise for bids and enter into contracts for purchasing phosphate and salt for use by the Water Department.

Superintendent Nixon indicated that these are annual purchase resolutions to procure phosphate and salt for water plant operations.

3 Readings
Resolution 7-19 and

Resolution 8-19

H2O/WPC – Woodgeard (Baus/McDaniel)

Resolutions to carryover and re-appropriate funds to pay bills in the Water and Water Pollution Control departments.

Superintendent Nixon indicated that these are annual resolutions to re-appropriate monies in the Water Replacement and Improvement Fund 625 and the Wastewater Replacement and Improvement Fund 623.

3 Readings

Resolution 9-19 and

Resolution 10-19

H2O/WPC – Woodgeard (Baus/McDaniel)

Resolutions to complete fund transfers into the Water Fund 603, Water Utility Reserve Fund 627, Wastewater Fund 604 and Wastewater Utility Reserve Fund 629.

Superintendent Nixon indicated that bond covenants require that the City maintain certain cash balances in these funds to ensure compliance with bond covenants.

2 Readings

Resolution 11-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution authorizing the SSD to advertise for RFP's for of a Public Transit System for the City of Lancaster and to enter into a contract.

Public Transit Manager Woody indicated that it is time to go out to rebid the contract for the City's public transit system.

3 Readings

Resolution 12-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution authorizing the SSD to execute a contract with ODoT for state fiscal year 2019-20 Ohio Elderly and Disabled Transit Fare Assistance Program.

Public Transit Manager Woody indicated that this is an annual requirement for the public transit program.

3 Readings

Resolution 13-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution authorizing the City of Lancaster to apply for the Meals on Wheels Older Adult Alternatives of Fairfield County 2019-2020 grant.

Public Transit Manager Woody indicated that this is an annual requirement for the public transit program.

3 Readings

Resolution 14-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution to authorize the purchase of 4 replacement vehicles from the state-term contract for use by Public Transit.

Public Transit Manager Woody indicated that this is an annual resolution to purchase vehicles from the state contract subsidized by the Transit program.

3 Readings

Resolution 15-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution authorizing the filing of applications with ODoT through the USDoT to participate in the Public Transit program.

Public Transit Manager Woody indicated that this is an annual resolution to gain Council approval for the City to participate in the federal and state funded public transit program.

3 Readings

Resolution 16-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution authorizing the SSD to advertise for bids and enter into a contract for Transit Department building renovations.

Public Transit Manager Woody indicated that the renovations are to the driver training/breakroom and to replace the furnace in the Transit administrative office, not to exceed \$40,000.

3 Readings

Resolution 17-19

Finance – Stoughton (Downour/McDaniel)

A resolution to establish and re-appropriate the beginning year revenue for the CDBG program because of the change of the calendar/fiscal year.

Mary Jo Smith indicated that this resolution is required to re-appropriate the CDBG carryover monies for use in 2019.

1 Readings

Resolution 18-19

H2O/WPC – Woodgeard (Baus/McDaniel)

A resolution to appropriate funds in the Stormwater Utility Reserve Fund 619 and to authorize the payment of bills.

Stormwater Manager Crews indicated that this is an annual resolution to re-appropriate monies in construction funds and to authorize the payment of bills.

1 Readings

Resolution 19-19

H2O/WPC – Woodgeard (Baus/McDaniel)

A resolution to appropriate funds in the Water and Wastewater Construction Funds 626, 627, 629 and 630 and to authorize the payment of bills.

Superintendent Nixon indicated that this is an annual resolution to re-appropriate these unencumbered balances to pay 2019 note and interest payments.

1 Readings

Resolution 20-19

Safety – Baus (Stoughton/Woodgeard)

A resolution authorizing LPD to apply for the 2019-20 Drug Use Prevention Grant.

\$17K+

Chief Pillar indicated that this was a required resolution by Council to apply for the annual Drug Use Prevention grant.

3 Readings

Resolution 21-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution authorizing the SSD to advertise for bids and enter into a contract for mowing services and other landscape maintenance services for the City cemeteries.

Superintendent Hintz indicated that this is an annual resolution for the City cemeteries mowing and landscape services.

3 Readings

Resolution 22-19

Finance – Stoughton (Downour/McDaniel)

A resolution to appropriate unencumbered balances in the LDoT Improvement Fund 314 and the issuance of a "then & now" certificate.

City Engineer Noland
Superintendent Hintz indicated that this resolution is appropriating funds in the 314 Improvement fund for continuing and 2019 projects. The "then & now" is for previously encumbered purchase orders for the continuing projects in the 314 account.

1 Readings

Resolution 23-19

Public Works – Schoonover (Bobbitt/Tener)

A resolution to transfer funds for reimbursement of maintenance performed on state highways within the City.

Superintendent Hintz indicated that this resolution approves the reimbursement from Fund 290 to LDoT Fund 208 for maintenance performed on state highways within the city not to exceed \$125,000 for 2019. This is an annual resolution for reimbursement.

3 Readings

Ordinance 1-19

Law – Groff (Baus/Schoonover)

An ordinance approving the editing and inclusion of 2018 legislative ordinance changes approved by Council.

Law Director Ullom indicated that this is the annual updating of all City ordinances in all formats that were approved by Council.

Readings

Other Discussion Items:

1. Departmental Updates:

- *Mayor Scheffler indicated Financial Advisory chairs: Jerry Stebelton & Ken Culver*
- *Jim Beckman, Linda Sheridan, Bob Stagle.*
- *Kick-off meeting held today*

2. President Uhl – Tonight's meeting prep:

- *To 1-19: An Ordinance to publish 2018 ordinance changes (see above).*

- *TR 25-19: A resolution to engage professional services to assist in the creation of a new community reinvestment area (CRA) in the city.*
- *Specifically being created for downtown residential opportunities. – per Mayor Scheffler.*

3. Other items for Finance

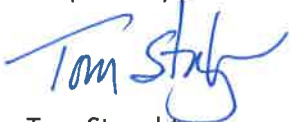
- *TR24-19 A Resolution to engage legal counsel and underwriters to prepare a prepay gas contract.*
- *Law Director Ullom explained the need for the resolution and timing to pass.*
- *Gas GM Pettit explained the natural gas program and how the prepay gas program allows the City to buy gas a discount and receive a rebate which is used annually for Economic Development.*

Motion to Adjourn – Downour

2nd – McDaniel

Meeting adjourned at 6:44 PM

Respectfully submitted:



Tom Stoughton