Present: Corey Schoonover, Chair; Holly Downhour-Miller, Tom James, Mayor David Scheffler, SSD Paul Martin, Greg Hintz, Charles Mullett, Curt Shonk, Carrie Woody

Welcome: Chair Corey Schoonover called the meeting to order at 7:30 a.m.

Public Transit
- Bus shelter – delivered, permits approved and should be installed within the next week (weather permitting)
- Building Rehab – bid opening February 25. We had five vendors at the pre-bid
- Transit transition – going well and are working through policy changes with the employees. We are still looking to hire two additional part-time drivers
- Ohio Transit Risk Pool has been to our office several times and have been reviewing policies and procedures to help us improve our safety. Part of this review included their requirement of our governing body to approve a few of our policies (Cell phone, safety and ). This legislation was introduced at our last meeting.
- Ohio Loves Transit day is today. We will be meeting at City Hall at 9:10 to ride the Main Loop as a group, but fares are free on our loops all day today to encourage people to get out, ride, and show their love for transit.

Cemetery
- Software went live yesterday to manage grave sales, work orders, plot database, etc.
- We have two new columbariums that we will be adding this year (money was already appropriated) and we will be completing the Memorial Garden including a scattering garden.

Engineering
- 2020 Paving – The streets include North Broad Street from East Main to Fair Ave, South Columbus Street from Main to Canal Street, and East Chestnut from South Maple to Cherry Street, and alternate bids include Hubert Ave., Second, Third, Fourth, Eyman Ave. Bids will go out soon hoping to start in April
- Rock Mill Corporate Park: Completing project (close out) with the contract, Kelchner.
- Rock Mill Corporate Park 2.4 Magna Culvert: the culvert/bridge work starting today and should be completed by May.
- STP: legislation has been approved for Fair Ave from High Street to Sheridan Dr. This work should be bid by June to start work in July. This will include adding a turn lane in the west-bound lane on Fair Ave to make a left-hand turn on to the southbound lane of High Street. This will be complete this spring. Working on design now to paving Fair Ave. from High Street to Memorial Dr. This will be bid out this fall and complete in 2021.
- Safe Routes to School (SRTS) – ODOT is extending project limits from East Fair Ave to Frederick Street. Engineering is now working on plans to accommodate extending the project to complete in 2021.
- Mill Park Dr. / SR 188/Delmont Road – this is a state project. ODOT’s estimate is $183,000 and should be done sometime in 2020.
S. Ewing Commerce Connector has been a project since a 2008 study connecting Rt. 22, Commerce/Quarry Rd., South Ewing and 33. MORPC is looking at this project for potential funding. Mayor has met with Ice Miller to look at local match funding options.

**LDOT**

- Traffic Control System software has been installed to integrate all our signals. Fiber has been installed for each signal and are now working to tie in each cabinet to the system which will give us the ability to monitor the traffic flow.
- Winter update: we still may see some ice coming. We have a barn full of salt with 1400 tons of salt on order. Through an agreement with Berne Township, we will be storing @ 1200 ton in Sugar Grove to meet our contractual salt requirements.
- We have a rooftop hvac unit that has a crack and roof leak that we are getting quotes on to replace. We are also securing our front office to keep our front office personnel safe by creating a public area. Depending on final costs, we may be coming to Council to request appropriation.
- 2020 Maintenance projects will include micro-surfacing in River Valley Highlands inside the Autumn Drive circle. We will also do the same on Maple Street from Fair Ave. to the railroad tracks.
- Chip seal projects for 2020 will include Memorial Dr within the corporation limit and will be going back through alleys (Lawrence to Mulberry, and from east to Memorial Dr.) that were completed five years ago to level and chip seal. Will be chip sealing Old Logan Rd. from Ewing to Memorial Dr. and Maple St from the railroad tracks to Sugar Grove Rd.
- We found out that the railroad will be updating tracks on Lincoln Ave and Sugar Grove Rd this year, so we will be working with them to coordinate.

**Stormwater**

- Preparing for 2020 paving projects.

**Open Discussion/Questions**

- None

**Adjourn:** Motion by to adjourn by Tom James, second by Corey Schoonover. Meeting adjourned at 8:55a.m.