The regular meeting of the Lancaster Port Authority (LPA) was held on Tuesday, January 14, 2020, in the Port Authority Conference Room of Lancaster City Hall. President Zack Deleon called the meeting to order at 1:01 PM. LPA members present were: Zack Deleon, Howard Alspach, Ron Burris, Rick Wilkins and Dean DeRolph. City staff present were Mike Pettit, David Scheffler, Paul Martin, Randall Ullom, Robert Wolfinger and Tricia Nettles.

**Approval of the September 10 and December 10 Meeting Minutes:**
Ron Burris made a motion to approve the minutes of the September 10 and December 10 meetings, Howard Alspach seconded; motion passed.

**Financial:**
Treasurer Wolfinger gave the financial report:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance in General Account</td>
<td>$861,027</td>
</tr>
<tr>
<td>Balance in Escrow Account</td>
<td>$538,027</td>
</tr>
<tr>
<td>Account Receivable, City</td>
<td>$350,000</td>
</tr>
</tbody>
</table>

Howard Alspach made a motion to approve the financial report, Rick Wilkins seconded; motion passed.

**Action Items:**
Dean DeRolph made a motion to extend the Magna Seating lease of the LPA spec building from March 1 through July 31, 2020, at the rate of $4.00 per square foot, or $16,800 per month, Rick Wilkins seconded; motion passed.

**Discussion Items:**
Mike Pettit related that the Lancaster Community Improvement Corporation is doing due diligence on the future of that organization including possible liquidation.

Mike Pettit noted that new federal regulations for Opportunity Zones have been issued but there are no local status changes to report.

Mike Pettit has a meeting scheduled with Mike Nixon, Denise Crews and Steven Wellstead regarding planning for future land development surrounding the Rock Mill Industrial Park.

Port Authority by-laws were distributed to Board members to review for needed revisions. By-law changes will be on the next meeting agenda.

**Executive Session:**
Ron Burris made a motion for the Board to convene in Executive Session to consider the employment and compensation of a public employee or official pursuant to Ohio Revised Code Section 212.22(G)(1). The Executive Session should include the following: Mayor Scheffler, SSD Martin, Treasurer Wolfinger, Law Director Ullom and Auditor Nettles, Dean DeRolph seconded; motion passed on a roll call vote.

Ron Burris made a motion to exit the Executive Session, Rick Wilkins seconded; motion passed.

Being no further business, Dean DeRolph made a motion to adjourn, Howard Alspach seconded; the meeting adjourned at 2:01 PM.

Respectfully submitted,

[Signature]
David Scheffler,
Mayor, City of Lancaster