



Customer Name	Lot No.	Address
Mailing Address	Tap Address	Request Date
City/Town	Plumber	Prepared By

Phone

Residential

Commercial

Industrial

Public Authority

Return Options

Mail To:	1424 Camp Ground Rd Lancaster, OH 43130-9503
Phone #:	(740) 687-6670
Fax To:	(740) 687-6672
Email To:	lancastermunicipalgas@ci.lancaster.oh.us

FOR OFFICE USE ONLY

Pressure Available:	<input type="checkbox"/> Medium	<input type="checkbox"/> Standard WC"
Facilities:	<input type="checkbox"/> Serve from Existing	<input type="checkbox"/> Extension Necessary
Distribution Area:	<input type="checkbox"/> Inside Corp. Area	<input type="checkbox"/> Outside Corp. Area
Right-of-Way Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Tap Request:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved

Tap Fee	\$
Material Fee	\$
Total Cost	\$

Paid

Method

Accepted By

Date Paid

Check #

Remarks:

- Acceptance of this application for a gas tap is contingent upon the conditions, rules and regulations as listed below:
1. Upon notification of approval of the gas tap application form by the Lancaster Municipal Gas Department, you have (30) days to purchase said facility at the current tapping fee. Tap can be purchased at the Utilities Collection Office, City Hall Building or the Lancaster Municipal gas Department.
 2. After date of purchase, you have one (1) year or (12) calendar months to activate said facility and/or apply in writing to this office requesting a six (6) month extension.
 3. After the one (1) year moratorium, if no extension of time is requested,
 - a) if said facility has been installed, a work order shall be issued by this department to retire said facility at the department's gas main and no refund offered.
 4. Prior to service, customer shall contact the Utilities Collection Office (740) 687-6627, and complete a contract agreement. A deposit may also be required.
 5. The Lancaster Municipal Gas Department, in accordance with federal regulations, is required to make you aware of certain safety recommendations regarding your natural gas line running underground from your gas meter to a structure of a gas burning appliance.

The Lancaster Municipal Gas Department operates its gas system with an emphasis on safety. We are required to design, operate, and maintain our underground natural gas pipeline system in accordance with prescribed federal safety standards. The Lancaster Municipal Gas Department does not maintain the customer gas piping, upstream and/or downstream of the gas meter. This is the responsibility of the customer who owns the piping. If the buried pipe is not properly maintained, it may be subject to corrosion (if the piping is metallic) and/or leakage. To ensure the continued safe and reliable operation of these lines, your buried pipe should be checked periodically.

You (or the building owner) are advised to contact a qualified plumber or heating contractor to assist in locating and inspecting your buried gas piping. If any unsafe condition is discovered, repairs should be made immediately. The Yellow Pages are an excellent source for listing of plumbers and heating contractors.

6. **CALL BEFORE YOU DIG.** Should you plan to dig around buried gas piping, the piping should be located in advance and all digging should be carefully done by hand in the vicinity of the pipe. It is always a good idea to contact the **OHIO UTILITIES PROTECTION SERVICE at #811**, in order that all utility-owner buried pipe and cable may be located. This is a free service.

****This form is valid for twelve (12) months following the date of submittal****