



**CITY OF LANCASTER**  
**Building Department**  
 121 East Chestnut Street, Suite 102  
 Lancaster, Ohio 43130-3825  
 (740) 687-6649  
 Fax (740) 681-5030  
 Web site: [www.ci.lancaster.oh.us/dept/building](http://www.ci.lancaster.oh.us/dept/building)

## Homeowner Permit Affidavit

State of Ohio, County of Fairfield

DATE \_\_\_\_\_

I, \_\_\_\_\_, do certify that I am the owner of a single-family residence and do hereby submit application to undertake the following work located at:

\_\_\_\_\_  
 ADDRESS City STATE ZIP

I WILL BE PERFORMING THE FOLLOWING WORK: Please check all that apply.

WORK PERFORMED BY:

- Structural \_\_\_\_\_
- Electrical \_\_\_\_\_
- HVAC \_\_\_\_\_
- Plumbing \_\_\_\_\_

I UNDERSTAND AND WILL ABIDE BY THE FOLLOWING STIPULATIONS:

- I will not enter into a contract with a contractor that is not registered with the City of Lancaster
- I will inform the Building Department if I decide to hire a contractor to complete the work
- I will obtain all required permits and inspections for the work I am attempting to perform myself
- I have read and understand and agree to all the above stipulations and I know there is a fine or imprisonment for violating the building code ordinances of the City of Lancaster
- I agree if I cannot complete the project myself, I will hire a registered contractor to finish the improvement(s) and notify the Building Department.

\_\_\_\_\_  
 NAME OF APPLICANT- PLEASE PRINT

\_\_\_\_\_  
 SIGNATURE OF APPLICANT

\_\_\_\_\_  
 ADDRESS OF APPLICANT

\_\_\_\_\_  
 (AREA CODE) HOME PHONE

\_\_\_\_\_  
 (AREA CODE) ALTERNATE PHONE

Sworn to before me and signed in my presence this \_\_\_\_\_ day of \_\_\_\_\_,  
 In the year \_\_\_\_\_

**NOTARY SEAL HERE**

\_\_\_\_\_  
 NOTARY PUBLIC

FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SECTION 2921.13 (A)(3), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO SIX (6) MONTHS IMPRISONMENT AND A FINE OF \$1,000 OR BOTH.