



**CITY OF LANCASTER**  
Building Department  
121 East Chestnut Street, Suite 102  
Lancaster, Ohio 43130-3825  
(740) 687-6649  
Fax (740) 681-5030  
Web site: [www.ci.lancaster.oh.us/dept/building](http://www.ci.lancaster.oh.us/dept/building)

## **Fire Impact Fee Exemption Application**

Must be submitted with plan review & permit application to be considered.

The Permanent City Ordinance number 24-05 requires a "Fire Impact Fee" be added to each building permit after July 1, 2005. Section 13 of the ordinance provides "Exemptions from payment of Impact Fees".

### **Statement of Applicant to be exempt from payment of Impact Fees:**

I, \_\_\_\_\_ being the applicant shown on the attached Building Department "Application for Plan Review and Permit(s)" submitted to the Building Department on this date \_\_\_\_\_ do hereby apply for a building permit exempted from the payment of Fire Impact Fees for the listed project due to the following reason: (check appropriate box(s) below and include any supporting documentation.)

- Alterations or expansions of an existing building where no additional single-family or multi-family units are created and the proposed use has not been changed from the existing use, therefore no additional demand for fire/EMS will be produced over and above those produced by the existing use.
- Replacement of a destroyed or partially destroyed structure with a new building of the same size and use.
- An expansion of a single family dwelling unit.
- Expansion of a building or structure in which the use is other than single family use, and the area of the expansion is less than 1,500 square feet.
- A government facility or land use by the federal, county, public school district, municipality or any other political subdivision as recognized by the Ohio Revised Code.
- Upon approval by the City, a feepayer may waiver his/her exemption rights and voluntarily make payment of the appropriate fee.
- Federal Housing Tax Credit application that was filed with the Ohio Housing Finance Agency prior to July 1, 2005.
- Commercial / Business Economic Development Credit (see page 2 of this form)

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant Contact Phone Number \_\_\_\_\_ Cell \_\_\_\_\_

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(Applicant- do not write below this line)

Building Department Official: \_\_\_\_\_ Date: \_\_\_\_\_

- Exemption Approved, no Impact Fees will be charged.
- Exemption referred to Economic Development / SSD for review
- Exemption Not Approved, Impact Fees will be added to total permit fees.

Commercial / Business Economic Development  
Exemption Review Questionnaire

Provide the following information for project exemption review:

1. Type of business:

- Office \_\_\_\_\_ sq ft
- Retail \_\_\_\_\_ sq ft
- Combined Office & Retail (check both above)
- Service \_\_\_\_\_ sq ft

2. Number of jobs created:

- 0-5
- 6-15
- 16-25
- 26 or more

3. Expected construction project cost:

- Under \$50,000
- \$50,001 to \$250,000
- \$250,001 to \$500,000
- \$500,001 or more

4. Building:

- Owner Occupied
- Speculative Investment Property
- Pre-leased Investment Property
- Combination Owner Occupied & Speculative Investment

5. Project Address: \_\_\_\_\_

6. Comments that would define why this project will benefit the community:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Return this completed form to:*

**R. Michael Pettit**  
**Director of Economic Development**  
**1424 Campground Road**  
**Lancaster, Ohio 43130**  
(740) 687-6670 ext. 10  
[rmpettit@ci.lancaster.oh.us](mailto:rmpettit@ci.lancaster.oh.us)

(Applicant- do not write below this line)

Economic Development Director recommended exemption \_\_\_\_\_ %

EDD \_\_\_\_\_ Date \_\_\_\_\_

Service Safety Director approved exemption \_\_\_\_\_ %

SSD \_\_\_\_\_ Date \_\_\_\_\_

(Please return the original to the Building Department)