

**CITY OF LANCASTER, OHIO
CONSOLIDATED PLAN 2003 - 2007**

Schedule of Events
Notice of Public Hearing Publications and Minutes
Legislation

Schedule of Events
Consolidated Plan FY 2003 - FY 2007
Lancaster Community Development Block Grant Entitlement Program
(CDBG)

December 30, 2002	Prepare Request for Proposals for the preparation of an updated Lancaster Housing Market Analysis Report
January 30, 2003	Continuum of Care Meeting - Fairfield Metropolitan Housing Authority
January 31, 2003	Market Analysis Request for Proposals submission due date
February 24, 2003	Distribute CDBG Priority Needs Assessment Survey
March 5, 2003	Continuum of Care Meeting - Fairfield Metropolitan Housing Authority
March 7, 2003	Initial notice of fund availability sent to participating agencies, individuals and groups that have indicated an interest in seeking CDBG funding.
April 4, 2003	Publish notice of First Public Hearing on the FY 2003 Annual Action Plan and updated Five Year Consolidated CDBG Plan
April 16, 2003	Public Hearing No.1 held at 3:30 PM on April 16, 2003, Lancaster Education Service Center, 111 South Broad Street, Lancaster, Ohio. The meeting provides an opportunity for the public to comment on the Five Year Consolidated CDBG Plan and submit FY 2003 CDBG Annual Plan funding requests.
April 18, 2003	Completion of updated Market Analysis Report
April 24, 2003	Final date for acceptance of funding requests for inclusion in the FY 2003 annual plan
April 28, 2003	Submit draft resolutions for FY 2003 Action Plan and <i>Consolidated Plan</i> to Law Department for review.
May 12, 2003	First Reading of Resolution authorizing FY 2003 Action Plan and <i>Consolidated Plan</i>
May 23, 2003	Publish notice of Second Public Hearing on FY 2003 Action Plan and <i>Consolidated Plan</i>
June 9, 2003	Public Hearing No. 2 on FY 2003 Action Plan at 3:30 PM on June 9, 2003, Lancaster Education Service Center, 111 South Broad Street, Lancaster, Ohio.
June 9, 2003	Second Reading of Resolution authorizing FY 2003 Action Plan and <i>Consolidated Plan</i>
June 23, 2003	Third Reading and passage of Resolution authorizing FY 2003 Action Plan and <i>Consolidated Plan</i>
July 15, 2003	Submit FY 2003 Action Plan and <i>Consolidated Plan</i> to HUD
September 1, 2003	Begin FY 2003 Action Plan (assumes HUD approval or no comment)

**NOTICE OF PUBLIC HEARING
LANCASTER COMMUNITY DEVELOPMENT BLOCK GRANT
FIVE YEAR CONSOLIDATED PLAN
FY 2003 CDBG ANNUAL ACTION PLAN**

The City of Lancaster will conduct a public hearing in connection with the development of the City of Lancaster's Community Development Block Grant Entitlement program. The public hearing will be held on Wednesday, April 16, 2003, at 3:30 P.M. in the training room of the Lancaster Education Service Center, 111 South Broad Street, Lancaster, Ohio. This is a handicap accessible location.

The initial public hearing will be conducted to provide information and receive public input in conjunction with the preparation of Lancaster's FY 2003 Community Development Block Grant (CDBG) Annual Action Plan and the update of the city's Five Year Consolidated Plan. The city anticipates receiving approximately \$690,000 to be available for eligible CDBG activities during the FY 2003 program year, including \$4,000 in anticipated program income. The use of CDBG funds is governed by HUD regulations and by the City of Lancaster's Consolidated Plan. The funds must be used to further one of the following three Community Development Block Grant national objectives.

- Benefit to low and moderate income persons
- Elimination of slum and blight
- Urgent need (disaster)

Information will be made available concerning the city's housing and community housing needs as identified in the Consolidated Plan along with information concerning the city's annual performance in carrying out its CDBG activities.

The public is invited to attend the public hearing and comment on the program. Additional information may be obtained by contacting the Lancaster Community Development Department, (740) 687-6663. Written comments are encouraged and may be submitted to the Lancaster Community Development Department, 111 South Broad Street, Suite 217, Lancaster, Ohio 43130. Comments may also be submitted by FAX: (740) 681-5011 or TDD: (740) 653-6618. Program information will be available in alternative format upon request.

A second public hearing will be conducted on Monday, June 9, 2003, to receive input concerning specific proposed activities and funding allocations. The proposed FY 2003 CDBG Action Plan will be published for comment in connection with the notice of the second public hearing.

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**LANCASTER COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
FIVE YEAR CONSOLIDATED CDBG PLAN AND
FY 2003 ANNUAL PLAN
PUBLIC HEARING**

Wednesday April 16, 2003
Lancaster Education Service Center Training Room

Minutes

Public Hearing was called to order by Executive Director Mary Jo Smith at 3:30 p.m. Mary Jo explained the purpose of the public hearing. Mary Jo informed the participants the city of Lancaster Community Development Department administers the CDBG entitlement program. The staff consists of:

Executive Director: Mary Jo Smith
Administrative Specialist: Diane Schorr
Housing Program Coordinator: John Bowman

Mary Jo introduced Diane Schorr, who was in attendance.

The outline of the FY 2001 expenditures was distributed and reviewed.

The results of the 2003 Housing and Community Development Needs Survey were distributed and reviewed. There were 1100 surveys sent out and the office received 338 back. The department was very pleased with the number of surveys that were returned to the office.

A listing of funding requests received to date for the FY 2003 was reviewed. The request from the Soap Box Derby organization was found to be ineligible, due to the location of the project and eligibility documentation of low-moderate income person.

Mary Jo reviewed the power point presentation handout which consists of the following:

Update of the 5 year plan
Finalize the FY 2003 Annual Action Plan
New map of low-moderate areas of the City of Lancaster
Eligible activities were reviewed
Current income limits from HUD were given
Review of terms
FY 2003 funds that are already committed
Listing of current housing programs
Brochures for the housing programs were distributed

Funding requests for the FY 2003 are open until April 24, 2003.

Mary Jo also reviewed the funding requests received to date.

Fairfield Metropolitan Housing (FMA) has submitted a project that could be a multi-year request and is interested in implementing a new homeowner program. Mary Bozman, director of FMA, was advised to submit a request for this project.

Minutes (cont'd)

The spending cap for public service projects was discussed. It is 15% of the yearly CDBG funding allocation.

Terre Vandervoort gave a brief description of the Fairfield Heritage bike trail project. The project is going into Phase II and has applied for other funds through the Fairfield Foundation, Stevenson Fund and the Columbus Foundation.

Patty Bratten, Lancaster-Fairfield Community Action, is requesting funds to help build a new recycling center at their East Main Street location. This project would be eligible under economic development. Mary Jo explained that the use of CDBG funds for economic development must create one new full time job for the amount of funding requested.

Mary Jo reviewed the allocated funds from previous years that some agencies have not used. These funds may reduce current funding requests due to the spend down ratio that is mandated by HUD.

The CDBG funding was reduced to \$686,000 for the FY 2003 from last year's funding of \$720,000.

The new market housing analysis is due to be in the office on Friday, April 18, 2003.

The draft of the new five year Consolidated Plan will be sent out for review to the current agencies. Comments from the agencies will be appreciated.

The second public hearing will be held on June 9th at 3:30 p.m. in the Lancaster Education training center.


The meeting was now opened for discussion, comments and questions.

Discussion of the state funding cuts for all agencies were discussed.

Terre Vandervoort and Dr. Edwin Payne were interested in discussing prior year funding allocations that were still on the books and how that would affect their requests for this year. Mary Jo stated that every effort is made to fund as many eligible projects each year as possible, but the spend down ratio must be reviewed for each agency.

Dr. Edwin Payne brought up the subject of purchasing a new van for the Fairfield Center for Disabilities. Mary Jo told him it was an eligible expense and he would need to submit a request by the April 24th deadline.

Meeting was adjourned at 4:30 p.m.


Submitted by Diane Schorr,
Administrative Specialist

**CITY OF LANCASTER
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FIVE YEAR CONSOLIDATED PLAN
FY 2003 ANNUAL PLAN AND PROGRAM SUMMARY
NOTICE OF PUBLIC HEARING**

The city of Lancaster is hereby providing a summary and requesting public comment on its proposed FY 2003 Community Development Block Grant (CDBG) Annual Action Plan and the update of the city's Five Year Consolidated Plan. The Consolidated Plan identifies the priority needs of the community and the Annual Action Plan identifies the use of CDBG funds consistent with the housing and non-housing needs and priorities identified. The city expects to receive \$690,000 in CDBG funding available during the FY 2003 program-year (September 1, 2003, to August 31, 2004). Funding will be used for activities in support of the housing and community development priorities and objectives established through the CDBG consolidated planning process. The city will submit the FY 2003 Annual Action Plan for use of CDBG funds to the U. S. Department of housing and Urban Development on or about July 15, 2003.

FY 2003 ANNUAL PLAN PROGRAM SUMMARY

Lancaster's proposed FY 2003 Annual Plan includes the following activities and funding allocations:
LANCASTER COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

FY 2003 ANNUAL ACTION PLAN (USE OF FUNDS)

CDBG Planning & Administration	\$138,000
Downtown Revitalization Section 108 Repayment	\$163,650
Nolder-Barr Target Area Public Improvements	\$100,000
Homeowner Housing Rehabilitation	\$84,264
Homebuyer Acquisition Assistance	\$75,000
Fairfield Center for Disabilities	\$2,000
Fairfield Metropolitan Housing Homebuyer Assistance	\$20,000
Lancaster Fairfield Community Action Economic Development	\$25,000
Fair Housing	\$1,000
Lighthouse Domestic Violence Shelter	\$20,000
New Horizons	\$20,000
Fairfield Industries	\$1,000
Lancaster Transit	\$9,462
Lancaster Fairfield Community Action	\$10,000
Fairfield Center for Disabilities Transit	\$6,624
Fairfield Heritage Lancaster City Bike Trail	\$10,000
Lancaster Fire Prevention	\$4,000
Total Allocations for FY 2003	\$690,000

The above listed proposed FY 2003 activities have been determined to be consistent with, and will further the following housing and non-housing community needs and priorities identified in Lancaster's Consolidated Housing and Community Development Plan.

- There is a need to provide adequate assisted housing coupled with necessary supportive services for special needs populations, particularly severely mentally disabled, handicapped, and developmentally disabled persons.
- There is a need to provide emergency and transitional housing and supportive services for homeless individuals and families, including emergency respite services for individuals with special needs, including the severely mentally ill, developmentally and physically disabled persons, and victims of domestic violence.
- Affordable housing to meet the needs of very low income persons.
- There is a need for programs to assist lower income homeowners to maintain and rehabilitate substandard and deteriorated owner-occupied, single-family dwellings throughout the city.
- There is a need to assist low-and moderate-income households to participate in homeownership.
- There is a need for a variety of supportive housing services in conjunction with transitional and emergency housing to meet the housing needs of homeless families and individuals.
- There is a need for supportive housing services for the elderly, particularly those services which will enable elderly persons to remain in their homes.
- There is a need for homeless prevention programs for families and individuals "at risk" of homelessness.
- The need exists to reduce the hazards associated with lead-based paint in residential structures and to prevent and treat childhood lead poisoning.
- There is a need to continue to affirmatively further equal housing opportunity through compliance with fair housing laws, fair housing education and community outreach activities, and continuing to identify and assess barriers to fair housing and housing choice.
- There is a need to further neighborhood preservation and eliminate conditions of blight and neighborhood deterioration.
- There is a need for the construction, reconstruction, repair, and replacement of deteriorated or inadequate public infrastructure and public facilities within low-and moderate-income areas.
- Assist in the provision of health and public services to benefit low-and very low-income individuals.
- Economic development which will result in the expansion of employment opportunities for lower income persons.
- Provide for neighborhood recreational facilities within specific LMI areas with a demonstrated lack of suitable facilities, as well as community facilities and services, health services, transit services, parks, police, and fire protection.
- Provide for the efficient administration and provision of adequate housing and community development planning, program design, and implementation of Lancaster's Community Development Block Grant Program.

NOTICE OF PUBLIC HEARING

The City of Lancaster will conduct its final public hearing in connection with the FY 2003 annual submission and consolidated plan update on Monday, June 9, 2003 at 3:30 P.M. in the training room of the Lancaster Education Service Center, 111 South Broad Street, Lancaster, Ohio. This is a handicapped accessible facility.

The public is invited to attend and provide input regarding Lancaster proposed FY 2003 CDBG program. Lancaster's Consolidated Plan is available for review at the Lancaster Community Development Department, 111 South Broad Street, Suite 217, Lancaster, Ohio. Additional information may be obtained by contacting the Lancaster Community Development Office, 687-6663. Written comments are encouraged and may be submitted to the Lancaster Community Development Department. Comments may also be submitted by FAX: 681-5011 or TDD: 653-6618. Program information will be made available in alternative format upon request.

**LANCASTER COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
FIVE YEAR CONSOLIDATED CDBG PLAN AND
FY 2003 ANNUAL PLAN
PUBLIC HEARING
Monday June 9, 2003
Lancaster Education Service Center Training Room**

Minutes

Public Hearing was called to order by Executive Director Mary Jo Smith at 3:30 p.m.

Mary Jo explained the purpose of the public hearing and introduced Diane Schorr, who was in attendance.

Mary Jo reviewed the Annual Action Plan for FY03. She also stated that the 2nd reading on city council would be this evening. The 3rd and final reading at council will be on June 23, 2003.

The results of the 2003 Housing and Community Development Needs Survey were reviewed. There were 1100 surveys sent out and the office received 338 back. The department was very pleased with the number of surveys that were returned to the office.

The Community Development objectives were reviewed with the attendees.

The draft of the new five year Consolidated Plan had been sent out to the mayor, city council members, agencies and sub-recipients for review. Mary Jo asked the participants if they had any comments on the plan at this time.

Patty Bratton wanted to thank the Community Development Department for the funding they will receive for the new recycling center.

Kellie Ailes, director for Community Action also wanted the department to know that they appreciated the funding that has been received in the past and the new allocation for next year.

The new five year Consolidated Plan will be submitted to HUD by July 15th for approval.

The meeting was now opened for discussion, comments and questions.

Mary Jo brought up the call she had received that day from, Mike Schorr, President of the Lighthouse Board. He was concerned with funding cuts for their program, while the bike trail project was being funded. He felt that the Lighthouse programs were more important than a bike trail. While everyone understood his concern, both projects were eligible and the bike trail will service everyone in the community including the disabled.

Meeting was adjourned at 4:00 p.m.

Submitted by Diane Schorr,
Administrative Specialist

RECEIVED
JUN 26 2003
MAYOR

61-03

RESOLUTION NO 68-03

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SUBMIT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT LANCASTER'S FISCAL YEAR 2003 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN AND STATEMENT OF OBJECTIVES AND THE CITY OF LANCASTER'S FY 2003-FY 2007 CONSOLIDATED PLAN

WHEREAS, the City of Lancaster will receive an entitlement allocation of \$686,000.00 in FY 2003 Community Development Block Grant (CDBG) funding, in addition to anticipated housing rehabilitation revolving loan program income of \$4,000.00; and

WHEREAS, the City has prepared its FY 2003 Annual Action Plan and its FY 2003-FY 2007 Consolidated Plan; and

WHEREAS, the FY 2003 Annual Action Plan is consistent with the City's Consolidated Housing and Community Development Plan FY 2003-FY 2007 which identifies housing and non-housing community development needs; and

WHEREAS, the FY 2003 Annual Plan and Program and FY 2003-FY 2007 Consolidated Plan have been developed in accordance with Lancaster's Citizen Participation Plan, including public hearings conducted on April 16, 2003, and June 9, 2003, along with a publication of a summary of its proposed Annual Plan for public comment in the Lancaster Eagle Gazette;

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO

SECTION 1. That the FY 2003 CDBG Annual Plan and Statement of Objectives and Use of Funds and the FY 2003-FY 2007 Consolidated Plan are hereby approved, as attached hereto and incorporated herein by reference.

SECTION 2. That the Mayor of the city of Lancaster is hereby designated as the official representative of the grantee and authorized to submit the Annual Plan and Consolidated Plan and all certifications, assurances, and related documents to the U.S. Department of Housing and Urban Development (HUD), and to act in connection with the submission as may be necessary.

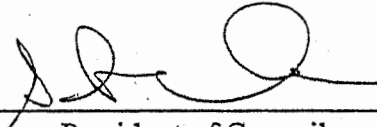
SECTION 3. That any and all ordinances, resolutions, or administrative regulations and policies inconsistent with the provisions and requirements of the grant, and conditions, thereof are hereby repealed to the extent necessary to give this Resolution full force and effect.

SECTION 4. That the Mayor of the City of Lancaster is hereby authorized to execute the FY 2003 CDBG Grant Agreement with the U.S. Department of Housing and Urban Development and to administer the Community Development Block Grant Program on behalf of the City.

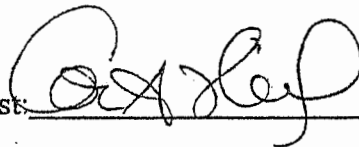
SECTION 5. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

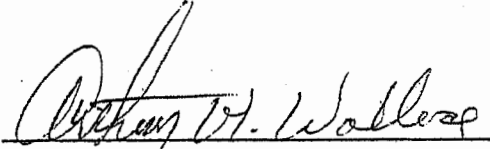
Passed: 6/23/03 after 3RD reading. Vote: Yeas 7 Nays 0

Approved: 6/25/03



President of Council

Attest: 



Mayor

Offered by: Walter J. Arrowood

Second by: Paul Justice

Requested by Zoning, Planning and Economic Development

RECEIVED
JUN 26 2003
MAYOR

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JUN 26 2003
MAYOR

LANCASTER COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROGRAM
FY 2003 ANNUAL ACTION PLAN (USE OF FUNDS)

◆ CDBG Planning & Administration	\$138,000.00
◆ Downtown Revitalization Section 108 Replacement	\$163,650.00
◆ Nolder-Barr Target Area Public Improvements	\$100,000.00
◆ Homeowner Housing Rehabilitation	\$ 84,264.00
◆ Homebuyer Acquisition Assistance	\$ 75,000.00
◆ Fairfield Center for Disabilities	\$ 2,000.00
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◆ Lancaster Fairfield Community Action Economic Development	\$ 25,000.00
◆ Fair Housing	\$ 1,000.00
◆ Lighthouse Domestic Violence Shelter	\$ 20,000.00
◆ New Horizons	\$ 20,000.00
◆ Fairfield Industries	\$ 1,000.00
◆ Lancaster Transit	\$ 9,462.00
◆ Lancaster Fairfield Community Action	\$ 10,000.00
◆ Lancaster Fire Prevention	\$ 4,000.00
◆ Fairfield Center for Disabilities Transit	\$ 6,624.00
◆ Fairfield Heritage Lancaster City Bike Trail	\$ 10,000.00
TOTAL PROGRAM FUNDING (Including program income)	\$690,000.00