

**APPLICATION**  
for a  
**DEVELOPMENT PERMIT**  
FOR SPECIAL FLOOD HAZARD AREA



CITY OF LANCASTER  
DEPARTMENT OF ENGINEERING  
121 E. Chestnut Street, Suite 100  
Lancaster, Ohio 43130  
Telephone (740) 687-6614  
Facsimile (740) 681-5030

APPLICATION DATE \_\_\_\_\_ PERMIT NUMBER \_\_\_\_\_  
PROPERTY OWNER \_\_\_\_\_ PARCEL IDENTIFICATION NO. \_\_\_\_\_  
OWNER'S ADDRESS \_\_\_\_\_  
ADDRESS OF WORK BEING PERFORMED \_\_\_\_\_  
LOT NUMBER \_\_\_\_\_ SUBDIVISION \_\_\_\_\_  
CONTACT PERSON \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
E-MAIL ADDRESS \_\_\_\_\_ FAX. NO. \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_ ENGINEER (P.E.) \_\_\_\_\_  
AREA IS IN:  FLOOD FRINGE;  FLOODWAY; FIRM Panel No. \_\_\_\_\_

**DESCRIPTION OF WORK** ( Check all that Apply and Circle the Appropriate Use) :

- NEW BUILDING Dimensions of Foundation \_\_\_\_\_ Ft. x \_\_\_\_\_ Ft. Area \_\_\_\_\_ Sq. Ft.  
 ADDITION Dimensions of New Foundation \_\_\_\_\_ Ft. x \_\_\_\_\_ Ft. Area \_\_\_\_\_ Sq. Ft.  
 ALTERATION Existing Building Ground Floor Foundation Area \_\_\_\_\_ Sq. Ft.  
 LOW FLOOR ELEVATION (Including Basements) \_\_\_\_\_ NGVD  
 RESIDENTIAL  NON-RESIDENTIAL  ACCESSORY STRUCTURE  
 FILLING/MINING/DREDGING  BRIDGE/CULVERT/ROADWAY  UNDERGROUND UTILITY  
 MOBILE HOME  OTHER \_\_\_\_\_

PROPOSED CONSTRUCTION COST (Provide Architect's/Engineer's/Contractor's Estimate) \$ \_\_\_\_\_

VALUE OF EXISTING STRUCTURE (Provide County Auditor's Tax Card) \$ \_\_\_\_\_

**PROPOSED FLOOD PROTECTION METHOD** (Check all that Apply) :

- FILLING ABOVE 100-YEAR ELEVATION:  
Elevation of Top of Fill (NGVD) (Attach Registered Architect's/Engineer's Certification)
- LOW FLOOR ELEVATION ABOVE 100-YEAR ELEVATION:  
(Attach Registered Architect's Certification; Submit Surveyor's Certification upon completion of floor)
- FLOODPROOFING  
(Attach plans showing methods and elevations with Registered Architects Signature and Seal)
- NON-SUBSTANTIAL IMPROVEMENT (Must be Pre-FIRM structure) YEAR BUILT \_\_\_\_\_
- RESIDENTIAL ACCESSORY STRUCTURE < 576 SQ. FT. (Provide anchoring and flood vent details)
- TIE DOWNS  OTHER \_\_\_\_\_

The undersigned hereby makes application for a permit to develop in a special flood hazard area as delineated on the Federal Emergency Management Agency's Flood Insurance Rate Maps current on the date of the application. The work to be performed is described on this application and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Flood Damage Prevention Ordinance, Chapter 1331, of the Codified Ordinances of the City of Lancaster, Ohio and with all other applicable local, state and/or federal laws. The undersigned further agrees to provide the necessary as-built construction plans and/or certification to verify compliance with the aforementioned Flood Damage Prevention Ordinance. The undersigned understands that approval of this permit does not relieve the applicant of his/her obligation to obtain all other necessary permits from local, state and/or federal agencies.

OWNER'S SIGNATURE (required) \_\_\_\_\_ DATE \_\_\_\_\_

CONTRACTOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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### ADMINISTRATIVE

FLOOD DAMAGE PREVENTION STANDARDS:     APPLY                       EXEMPT

BASE FLOOD ELEVATION (100 Year Event) \_\_\_\_\_ NGVD

PERMIT APPROVED                      BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

PERMIT FEE \$ \_\_\_\_\_      DATE PERMIT ISSUED \_\_\_\_\_

PERMIT DENIED FOR THE FOLLOWING REASONS:

Application Permit Incomplete                       Technical Evaluation Missing or Incomplete

Certification of Registered Surveyor/Engineer/Architect missing     Other \_\_\_\_\_

YOUR RECOURSE TO THE DENIED PERMIT IS:

Resubmit With Necessary Information and Attachments     Change Location of Structure and Reapply

Apply for Variance with Board of Zoning Appeals                       Technical Evaluation per L.C.O. 1331.14

Other \_\_\_\_\_

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### BOARD OF ZONING APPEALS

APPEALED FOR THE FOLLOWING REASON: \_\_\_\_\_

An Applicant receiving a variance to build a structure with its lowest floor elevation below the base flood (100-Year) elevation is hereby notified that the cost of flood insurance will be commensurate with the increased risk.

SIGNATURE OF OWNER \_\_\_\_\_ DATE \_\_\_\_\_

WITNESS \_\_\_\_\_ DATE \_\_\_\_\_

BZA Case No. \_\_\_\_\_                      BZA Action: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

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This permit \_\_\_\_\_ is \_\_\_\_\_ is not                      filed with any of the following permits:

ZONING CLEARANCE # \_\_\_\_\_                      BUILDING PERMIT # \_\_\_\_\_