Historic Lancaster Commission
Meeting Minutes
January 16, 2019

I. Call to order
Bryan Everitt called the regular meeting of the Historic Lancaster Commission to order at 2:00 p.m. on January 16, 2019 at 111 S. Broad St., Lancaster, Ohio.

II. Roll call
Bryan Everitt conducted roll call. Commission members that were present at time of roll call: Joyce Harvey, Debi Stemble, Matt Brady, Aaron Leu and Bryan Everitt

City of Lancaster Representatives present included: Paul Martin, Mayor David Scheffler, Dan Cogley, Pete Vail and Erica Lanning.

Members of the public present included: David Uhl.

Reading and Approval of Minutes: A Motion was made by Joyce Harvey to approve minutes from regular December Meeting as submitted via email, Debi Stemble made a 2nd. Motion carries unanimously.

III. Communications: None

IV. Residents Addressing Commission – None

V. New Business

a. 205 S. Broad St. – Exterior Windows, Trim, and Color– Aaron Leu was present. Applicant advised he will be using LP Smartside 7/16 x 6 x 16’ smooth fiber lap siding, Jeld-wen aluminum clad pine double hung 30 1/8” wide X 60 ¾” height windows. The siding will be black. The windows will be chestnut bronze. Debi Stemble made a motion to approve application as submitted. Matt Brady made a 2nd. Aaron Leu abstained from the vote. Motion carries unanimously.

b. 150 W. Main St.-Projecting Signs- David Uhl was in attendance. Applicant stated the signs will project out from the building on a modern hanging truss bracket. The signs will be 10 feet from the sidewalk. Joyce Harvey asked if signs will be the same on both sides. Applicant answered yes. Applicant was made aware he will need to obtain zoning permit for the signs and building permit to hang the signs. Aaron Leu made a motion to approve application as submitted. Matt Brady made a 2nd. Motion carries unanimously.

VI. Old Business

a. Artwork Guidelines – Discussion on the guidelines previously distributed. Dan Cogley suggested to reference code that requires maintenance. Discussion on what is “primary façade”.

Once the guidelines are ready they will need to go to the Law Director’s office for approval then to Randy Groff for review.

VII. Informational Items –

   a. Administrative Approvals – None

   b. Guideline Review - None

   c. Next meeting will be February 20, 2019

VIII. Adjournment

A motion was made by Debi Stemble to adjourn a 2nd made by Joyce Harvey
Bryan Everitt adjourned the meeting at 2:50 p.m.

Minutes respectfully submitted by: Erica Lanning

The next regularly scheduled meeting will be held at 2:00 PM on February 20, 2019 located at 111 S. Broad St. in City Council Chambers, Lancaster, Ohio.