The regular meeting of the Lancaster Port Authority (LPA) was held on Tuesday, March 12, 2019, in the Port Authority Conference Room of Lancaster City Hall. President Zack DeLeon called the meeting to order at 1:01 pm. LPA members present were: Howard Alspach, Ron Burris, Zack DeLeon and Rick Wilkins. Absent was Dean DeRolph. City staff present were Mike Pettit, David Scheffler, Bob Wolfinger, Tricia Nettles and Randall Ullom.

Approval of Prior Meeting Minutes:
Ron Burris made a motion to approve the minutes of the January 8, 2019 meeting, Howard Alspach seconded; motion passed.

Financial:
Bob Wolfinger (Treasurer for the LPA) reported that:
• the checking account balance was $647,288.36.

Action Items:
Mike Pettit reviewed the Gas PrePay Refunding and the current market conditions that make the extension of the contract period by ten years very favorable. Rick Wilkins made a motion to approve LPA Resolution 2019-3 (copy attached), the Gas PrePay Transaction with a ten-year extension, Ron Burris seconded; motion passed.

Howard Alspach made a motion to approve LPA Resolution 2019-2 (copy attached), the approval of a Sitterley & Vandervoort legal bill, in the amount of $1,950, for work on the sale of the Carbon Court Lot #3, seconded by Rick Wilkins; motion passed.

Discussion Items:
Mike Pettit reviewed the status of the following:
• A needed roof repair on the Carbon Court building in the amount of $675.
• Project GWN will be utilizing the Spec Building to operate one production line until their plant is ready for production. An agreement with the company for use of the building will be forthcoming at a future meeting.

Being no further business, Howard Alspach made a motion to adjourn, Rick Wilkins seconded; the meeting adjourned at 1:35 pm.

Respectfully submitted,

David Scheffler,
Mayor, City of Lancaster