

Historic Lancaster Commission

Meeting Minutes

May 15, 2019

I. Call to order

Bryan Everitt called the regular meeting of the Historic Lancaster Commission to order at 2:00p.m. on May 15, 2019 at 104 E. Main St., Lancaster, Ohio.

II. Roll call

Bryan Everitt conducted roll call. Commission members that were present at time of roll call: Aaron Leu, Joyce Harvey, Debi Stemble, Matt Brady and Bryan Everitt

City of Lancaster Representatives present included: Paul Martin, Pete Vail, Dan Cogley and Erica Lanning.

Members of the public present included: Amanda Everitt, representing Destination Downtown Lancaster, Bob Heath, Ed Pool, Linda Coffman, Gene Davis, Tom Fortin, Bob Reynolds, Maxx Kimber, Dustin Bibb, Steven Garstad, Steve Luchtenberg and Carrie Woody.

Reading and Approval of Minutes: A motion was made by Debi Stemble to approve minutes from regular April Meeting as submitted via email after correction of time is made, Joyce Harvey made a 2nd. Motion carries unanimously.

III. Communications: None

IV. Residents Addressing Commission: None

V. New Business

- a. 123 N. Broad St. – Exterior Renovations-** Applicant, Tom Fortin was present. Mr. Fortin explained he is remodeling floors 2 through 6, while doing so he would like to add a roof top deck with railing. There was discussion on the design of the railing. It was decided the railing will be 42 inches on top of ledge that is already in place and match the first floor patio. Matt Brady made a motion to approve application as submitted. Debi Stemble made a 2nd. Motion carries unanimously.
- b. 205-207 W. Main St. - Exterior Renovations-** Applicant not present. There was discussion regarding having enough information to go forward without the applicant. Due to lack of information, Matt Brady made a motion to table the application. Aaron Leu made a 2nd. Motion carries unanimously.
- c. 129 N. Columbus St. - Signage-** Applicant was present. Applicant advised the new sign will be same size as previous sign and will be all white. Matt Brady made a motion to approve application as submitted. Debi Stemble made a 2nd. Motion carries unanimously.

- d. **200 block W. Wheeling St. - Bus Shelter-**Applicant, Carrie Woody was present. Ms. Woody explained the transit bus picks up and drops off citizens every hour. She has received requests for shelter to protect citizens during inclement weather. Trash receptacles will also be installed. They will be provided by Destination Downtown Lancaster. Matt Brady asked if all windows are tinted. Carrie advised they are. She also let the commission know this will be the first bus shelter in town. Debi Stemble made a motion to approve application as submitted. Matt Brady made a 2nd. Motion carries unanimously.
- e. **149 W. Main St. - Awnings-** Applicant, Matt Brady was present along with representatives from American Awnings and Sign. They explained the material to install the awnings will be painted steel or powdered coated metal and will extend 15 feet off the covered patio. They will place screens on the west side. They further explained they will have the ability to collapse if wanted. Aaron Leu made a motion to approve application as submitted. Joyce Harvey made a 2nd. Motion carries unanimously. Matt Brady abstained.
- f. **Downtown- Signage-** Applicant, Amanda Everitt was present. She advised the rod iron to display the signs were previously approved. The signs are to provide clarity for public parking days and hours. Each sign will have different verbiage depending on the parking hours. Debi Stemble made a motion to approve application as submitted. Joyce made a 2nd. Motion carries unanimously. Bryan Everitt and Aaron Leu abstained.
- g. **222 N. Broad St. - Exterior Renovations-** Applicant, Steve Luchtenberg was present. He informed Commission this is the fifth and final project for the church. He further explained they will redo the east entry from the parking lot. They will be adding a lobby and will need to move the back door to the north to allow for the addition of a porch and ADA ramp. The ramp will be covered and all materials will blend and be compatible with previous materials. Aaron Leu made a motion to approve application as submitted. Matt Brady made a 2nd. Motion carries unanimously.

VI. Old Business

- a. **Artwork Guidelines** – Have been submitted to City Council, awaiting their approval.

VII. Informational Items –

- a. **Administrative Approvals** – Pete vail approved roof replacement at 306 N. High St.
- b. **Discussion on 105 E. Mulberry-** Mr. Reynolds was presented a drawing of proposed sign for church along with location of possible placement of a cross.
- c. **Next meeting will be June 19, 2019**

VIII. Adjournment

A motion was made by Matt Brady to adjourn a 2nd made by Joyce Harvey
Bryan Everitt adjourned the meeting at 3:12 p.m.

Minutes respectfully submitted by: Erica Lanning

The next regularly scheduled meeting will be held at 2:00 PM on June 19, 2019 located at 104
E. Main St. in City Hall, Lancaster, Ohio.