

Historic Lancaster Commission

Meeting Minutes

May 20, 2020

I. Call to order

Bryan Everitt called the regular meeting of the Historic Lancaster Commission to order at 2:00 p.m. on May 20, 2020 via ZOOM.

II. Roll call

Bryan Everitt conducted roll call. Commission members that were present at time of roll call: Joyce Harvey, Debi Stemble, Aaron Leu and Bryan Everitt

City of Lancaster Representatives present included: Paul Martin, Dan Cogley, Pete Vail and Erica Lanning.

Members of the public present included: Amanda Everitt, representing Destination Downtown Lancaster, Tracey Diehl, Mike Qualls, Mary Snider and Billy Smith

Reading and Approval of Minutes: A Motion was made by Debi Stemble to approve minutes from regular April Meeting as submitted via email, Joyce Harvey made a 2nd. Motion carries unanimously.

III. Communications: None

IV. Residents Addressing Commission: None

V. New Business

a. 143 W. Main St. – Signage – Applicant, Tracy Deihl was present via ZOOM. Applicant stated the goal is to have uniformity and for all banks to have the same name. All Fairfield National Banks will now be Park National Bank and requests to replace existing signs to reflect the change. An example of each sign was provided in the application. Ms. Deihl stated the only change is façade on the front of the building will be reconditioned and they will leave the existing sign. Aaron Leu made a motion to approve application as submitted. Joyce Harvey made a 2nd. Motion carries unanimously.

b. 141 E. Mulberry St. - Fencing- Applicant was present via ZOOM. The application requests to replace existing wire fencing in backyard with a black aluminum picket fence. The fence will be 42” high on the east side and 48” high on the west side. They will also replace wood rail on porch roof with matching black aluminum fence. The fence will be installed by Fence Solutions. Debi Stemble made a motion to approve application as submitted. Joyce Harvey made a 2nd. Bryan Everitt abstained. Motion carries unanimously.

- c. **133 S. Broad St. - Signage-** Applicant, Mike Qualls was present was present via ZOOM. He advised reverse channel lettering with LED halo illumination and flat cut non-illuminated letters will be installed for Buckeye Gold. There was discussion on the decals that were placed on the door. Aaron Leu looked at the door and advised the decal is block letters saying Buckeye Gold and have the store hours. Debi Stemble made a motion to approve application as submitted and to include the window decal. Joyce Harvey made a 2nd. Motion carries unanimously.
- d. **121 W. Main St. - Exterior Renovations-** Applicant, Billy Smith was present via ZOOM. Applicant explained he installed a new metal façade to help with the appearance of the building until the economy is up and running and he is able to rent out the space. Pete Vail advised a notice of violation was sent to Mr. Smith due to the new façade not having a front and rear entrance/exit which is a building and fire code violation. Joyce Harvey asked if the glass still remains in the front of the building. Mr. Smith stated there is no longer glass in the door that is behind the metal façade however all of the other glass remains. Joyce Harvey made a motion to approve application as submitted with the addition of a steel door and the metal façade is to be removed no later than 12 months from approval. Debi Stemble made a 2nd. Motion carries unanimously.

VI. Old Business: None

VII. Informational Items –

- a. **Administrative Approvals – None**
- b. **Letter-** Received from Allen Chapel advising they are having funding issues due to COVID-19.
- c. **Next meeting will be June 17, 2020**

VIII. Adjournment

A motion was made by Debi Stemble to adjourn a 2nd made by Joyce Harvey
Bryan Everitt adjourned the meeting at 3:07 p.m.

Minutes respectfully submitted by: Erica Lanning

The next regularly scheduled meeting will be held at 2:00 PM on June 17, 2020 located at 104 E. Main St. in City Hall, Lancaster, Ohio.