Present: Corey Schoonover, Chair; Melody Bobbitt, Becky Tener
Mayor David Scheffler, Paul Martin, Tim Dietz, Greg Hintz, Curt Shonk, Carrie Woody

Welcome: Chair Corey Schoonover called the meeting to order at 7:32 a.m.

Public Transit
- Bus shelter – we have a signed contract for concrete, just waiting on date for work. Have sent the shelter info to ODOT and waiting on their concurrence to order the shelter.
- Contractor RFP – RFP packet has been released. Pre-bid meeting was last week, and bid opening scheduled for June 26th.
- Building Rehab IFB – we didn’t receive any bids for the project, including from the company that put together the original quote. Currently working with ODOT on options to make sure we get the project completed.
- We are looking to extend the hours of the four existing loops (Memorial, West, East, and Sheridan) until 10pm Monday-Friday. Still just waiting on Ride Right to hire/train drivers so that we can add this service. We are having a difficult time hiring/retaining drivers because we can only offer a starting pay of $9.50/hr. Mr. Schoonover requested that we provide numbers for difference in the local match required if we were to pay our drivers more ($10.50, $12.00 or $14.00/hr)
- Transit Mechanic – Looking to hire a second mechanic starting January 2020. After research, we know that it is safest to have two mechanics on site. The salary will be covered 80% by ODOT capital grant. We are looking to fund the 20% by offering to provide preventative maintenance 5 hours a week to outside agencies.
- We found the maintenance shop has blocks separating along the backside of the building indicating some foundation problems. Waiting on a contractor to come and give us an idea of what is wrong and estimate to fix.

Cemetery
- Memorial Garden - hired some temporary help for cemetery this year to help clean up cemeteries and start with the Memorial garden. Will be completed for next spring. Ordering plaque (Haldeman Fete and Dyer offered to purchase a $5,000 brass plaque and donate 3000.00 of the total cost and we will pick up the remaining.) hold 100 names mounted on sandstone.
- Mowing contracts – We've been getting some mowing complaints and are working through those as they come in, but overall they seem to be doing a good job. We had to rebid Forest Rose earlier this year for one year because we lost a contractor. This caused a price increase of $16,000, so we may need to request additional appropriation to cover the cost. We will rebid all the cemeteries together next year to try and get the cost back down.
- Software - Still working through software system. It's taking longer than we expected because we are making sure we are correcting old/bad data before we go live.

Engineering
- Magna Project: As part of the Magna project, Shelley completed the Anchor West construction in May coming in under our projected cost. We will come back next year to resurface after the rest of the project is complete. Rockmill Park (Anchor East, Dave Johns and Mill Park) bid was released
today with bid opening of July 3rd. We are looking at an October completion date for this portion of the project. The third part of the project will be Magna access and culvert. We have to obtain a FEMA permit and CLOMR. The deadline to submit is July 5th. We are hoping for a quick turn-around to obtain the permit so that construction can start in February 2020.

- 2019 Street Improvement Plan – Contractor is finished with Shoshone and Mohawk. The costs ended up being a little higher due to complications and needing a deeper fill. This year’s program for the remaining streets will be completed by September 30th.
- Cedar Hill Rd (ODOT project) is currently underway with anticipated completion in August.
- Fair Ave (from Memorial to High Street) - currently in design phase. Anticipated bid release in winter 2020 with completion later that year.
- Safe Routes to School – Sheridan sidewalk is also in design phase. Anticipated construction in CY2021 when those funds are available.
- Ety Rd/Columbus St/Memorial Dr. intersections – this is a safety project through ODOT and currently in design by a third party. Working to acquire right of way through CY2020 and anticipated construction in 2021.

**LDOT**

- Pioneer Alley (first alley west of Pierce Ave running Mulberry to Cedar Hill) – taking longer than expected due to utility line issues, but hoping to complete within a month. Part of this project requires tying in an illicit sanitary connection that was found and the property owner will need to reroute the service line to the Pierce Ave sanitary sewer line which means they may also have to cut into the new pavement on Pierce.
- Tiki and Sheridan are getting micro-surfaced this year (hopefully right before school starts) from Sixth Ave to Beechwood. We will also be changing configuration at the intersection of Tiki/Sheridan to be a three-way stop to comply with school safety study. All other micro surfacing will start in August.
- Gas Tax increase – estimate at this point will give us $800,000-$820,000 increase for City of Lancaster, so you will see a noticeable increase in LDOT budget for 2020. We plan to hire four employees, create a capital line item in our 314 account as well as a bridge maintenance line item.
- Traffic Control System – went on line 3/20/19. 62 out of 80 cabinets on new system. There may be some disruption in traffic flows as we try to get all the signals on the new system and working. We are working to finish running cable and look to sign off on contract within a few week and then finalize SIB loan. Also hoping to have Columbus/Fair intersection upgrades with new poles, cabinets, and signals completed by late July.

**Open Discussion/Questions**

- Mayor Scheffler reported that the Pickerington Rd/33 interchange was selected as part of the state’s 150 safety projects to improve the intersection. All 150 projects are expected to be completed within two years.
- Ms. Bobbitt recommended that the City consider using stringent specs (including but not limited to higher grades of material) in lieu of State recommendations.

**Adjourn:** Motion by Melody Bobbitt to adjourn, second by Corey Schoonover. Meeting adjourned at 9:12 a.m.