

Historic Lancaster Commission

Meeting Minutes

June 17, 2020

I. Call to order

Bryan Everitt called the regular meeting of the Historic Lancaster Commission to order at 2:00 p.m. on June 17, 2020 at 104 E. Main St., Lancaster, Ohio.

II. Roll call

Bryan Everitt conducted roll call. Commission members that were present at time of roll call: Joyce Harvey, Debi Stemble, Matt Brady, Aaron Leu and Bryan Everitt

City of Lancaster Representatives present included: Mayor David Scheffler, Dan Cogley, Pete Vail and Erica Lanning.

Members of the public present included: Amanda Everitt, representing Destination Downtown Lancaster, Lynda Berge-Disser, Jack Matlin, Angel Gilliland, Ron Gilliland, Emmett Collins, Robert Gorby, Rhonda Broyles and Bruce Broyles.

Reading and Approval of Minutes: A Motion was made by Debi Stemble to approve minutes from regular May Meeting as submitted via email, Joyce Harvey made a 2nd. Motion carries unanimously.

III. Communications: Bryan and Debi received an email with a general inquiry of where to look for guidelines if wanting to fix up an old building. Bryan advised her where to find information on Historical Lancaster Commission Web Page.

IV. Residents Addressing Commission: None

V. New Business

- a. **129 E. Wheeling St. – Exterior Renovations** – Applicants, Angel and Ron Gilliland were present. Mr. and Mrs. Gilliland would like to enclose the back porch to make a mudroom/laundry room. They stated they will use the same brick and windows for the enclosure. They will raise the base of the two side windows by 12 inches. Matt Brady made a motion to approve application as submitted. Joyce Harvey made a 2nd. Motion carries unanimously.
- b. **134 N. Columbus St. - Signage**- Applicants, Rhonda & Bruce Broyles were present. Rhonda advised they moved The Lost Crate downtown and will offer different classes. Ms. Broyles is requesting to place The Lost Crate decal on the main window and TLC on the glass of the door. Joyce Harvey made a motion to approve application as submitted. Aaron Leu made a 2nd. Motion carries unanimously.

- c. **123 N. Broad St. - Signage-** Applicants, Emmett Collins and Robert Gorby were present. They requested to place L City Coffee logo in the main window facing Broad Street. Joyce Harvey asked if the logo was the correct size. Pete stated it is the correct size. Aaron Leu asked if they were putting logo on just one window. Applicants stated, yes. Aaron Leu made a motion to approve application as submitted. Matt Brady made a 2nd. Motion carries unanimously.
- d. **115 S. Columbus St. - Signage-** Applicant, Billy Smith was not present. Application shows signage for a retail shop. The sign is standard window signage and falls within the sizing standard. Matt Brady made a motion to approve application as submitted. Debi Stemble made a 2nd. Motion carries unanimously.
- e. **103 N. Broad St.- Fencing-** Applicant was not present. There was discussion that the fence is from the 1800s that was in storage. Mayor Scheffler stated the fence was put up to limit destruction that was happening. Debi Stemble made a motion of approve application as submitted. Joyce Harvey made a 2nd. Motion carries unanimously.

VI. Old Business: None

VII. Informational Items –

a. Administrative Approvals –

121 N. High St- Roof

b. Next meeting will be July 15, 2020

VIII. Adjournment

A motion was made by Matt Brady to adjourn a 2nd made by Debi Stemble
Bryan Everitt adjourned the meeting at 2:19 p.m.

Minutes respectfully submitted by: Erica Lanning

The next regularly scheduled meeting will be held at 2:00 PM on July 15, 2020 located at 104 E. Main St. in City Hall, Lancaster, Ohio.