Historic Lancaster Commission  
Meeting Minutes  
July 17, 2019

I. Call to order
Bryan Everitt called the regular meeting of the Historic Lancaster Commission to order at 2:00p.m. on July 17, 2019 at 104 E. Main St., Lancaster, Ohio.

II. Roll call
Bryan Everitt conducted roll call. Commission members that were present: Aaron Leu, Debi Stemble, Joyce Harvey, Matt Brady and Bryan Everitt

City of Lancaster Representatives present included: Mayor Scheffler, Paul Martin, Pete Vail, Dan Cogley, Sean Fowler and Erica Lanning.

Members of the public present included: Amanda Everitt, representing Destination Downtown Lancaster, Mike Qualls, Maranda Mean, Jim Baugh, Chris Collins, and Bob Reynolds

Reading and Approval of Minutes: A motion was made by Debi Stemble to approve minutes from regular June Meeting as submitted via email, Matt Brady made a 2nd. Motion carries unanimously.

III. Communications: None

IV. Residents Addressing Commission: None

V. New Business

a. 302 N. Columbus St. - Signage- Applicant was present. Applicant advised she was not aware she could not use a banner as a permanent sign and would like to maintain the current sign as is. After some discussion the applicant asked that her application be tabled. Matt Brady made a motion to table the application. Joyce Harvey made a 2nd. Motion carries unanimously.

b. 105 E. Mulberry St. - Signage- Bob Reynolds and Mike Qualls were present. They advised commission the current sign will be replaced with an aluminum sign. It will measure 20 inches wide and 84 inches tall. There will be a slide down screen to change the message board. Six inch letters will be used and a 4inch halo light will be built into the sign. The sign will be light and dark gray. Once the exact colors are determined they will be submitted to Pete Vail for administrative approval. Aaron Leu made a motion to approve application as submitted. Debi Stemble made a 2nd. Motion carries unanimously.
c. 136 N. Columbus. – Signage- Applicant was not present. Bryan Everitt informed the commission the sign is up and very similar to the original sign. Aaron Leu made a motion to approve application as submitted. Matt Brady made a 2nd. Motion carries unanimously.

d. 240 W. Main St. – New Construction- Applicant was present. Applicant explained they will be building a one hundred unit, multi-family apartment building. A drawing was presented to the commission at the June 19th meeting. A powder coated steel fence will be placed around the dumpster. The parking lot will be lit with LED lighting and the buildings will have flat roofs with limited number of downspouts. A full brick veneer, party board and lap siding with 8 inch exposure will be used on the apartment building. Debi Stemble made a motion to approve application moving forward with conditions that final samples of brick color and amount of brick will be provided. Aaron Leu made a 2nd. Bryan Everitt abstained. Motion carries unanimously.

e. 135 W. Main St. – Exterior Renovations- Applicant was present. Applicant will be exposing original columns and enlarging the windows along the front. The arch windows above will be new. The entrance doors will also be changed. Sierra Pacific wood clad will be used for the windows and doors. The second floor will be brick. The brick will be painted and blade awnings will be installed. Applicant will color match awnings with store front color. Applicant advised he will submit a separate application for sign approval. There was also discussion on the tables currently outside. Applicant will speak with engineering and submit an application when ready. Aaron Leu made a motion to approve application as submitted and for Pete Vail to make administrative approval on color if any of the following colors are chosen: Sherwin-Williams; Denim, Window Street, Pacific Coast, Midnight Shadow, Office Blue, Blue Sash, Mountain River, Royal Gray, Retro-Colonial Blue, Moon Shade, Gray Lavender, Thundering Clouds or Motor City Blue. Debi Stemble made a 2nd. Matt Brady abstained. Motion carries unanimously.

VI. Informational Items –

a. Administrative Approvals- None

b. 109-117 S. Columbus St.- painted same color originally on building

c. 203 N. Broad St- some stucco replaced on library annex building due to damage

d. 125 W. Main St.- Lev’s Pawn Shop has been painted with approved color

e. 145 E. Mulberry St. – discussion on removing old fence and replacing with black historical fence

f. Demolition- discussion on the process and research of historical homes before demolition

g. Next meeting will be August 21, 2019
VIII. Adjournment

A motion was made by Debi Stemble to adjourn a 2nd made by Matt Brady
Bryan Everitt adjourned the meeting at 3:13 p.m.

Minutes respectfully submitted by: Erica Lanning

The next regularly scheduled meeting will be held at 2:00 PM on August 21, 2019 located at
104 E. Main St. in the 1897 Conference Room, 2nd Floor, Lancaster, Ohio.