Present: Corey Schoonover, Chair; Melody Bobbitt, Becky Tener
Mayor David Scheffler, Tim Dietz, Greg Hintz, Mitch Noland, Carrie Woody

Welcome: Chair Corey Schoonover called the meeting to order at 7:32 a.m.

Public Transit
- Late loops – going well with ridership continuing to increase. Will pilot for two more months and then request permanent service.
- Bus shelter – waiting on FTA’s approval to proceed.
- Building Rehab – waiting on a second quote to come in and then we will submit to ODOT for approval to move forward.
- Transit future – the City officially notified Ride Right that we will be terminating the contract and bringing the operations under the City

Cemetery
- Mowing contracts – Third reading of legislation this coming Monday. Will go to bid this month with new contracts in place by year end. We broke up the contracts to make it easier for the contractors. There may be an adjustment of Cemetery budget before third reading depending on how things come in. We will have legislation to pull $35,000.00 out of the perpetual trust fund to finish the columbarium. It will be included in my budget for 2020 but it still requires legislation to pull the money out of the perpetual trust fund.

Engineering
- 2019 Street Improvement Plan – Completing the 2019 streets, just finishing castings as paving season closes.
- Rock Mill Corporate Park: Phase one, Anchor Ave West, was completed by Spires, phase two is being done by Kelchner ($1.1 project) which is still progressing with some challenges. We have bid going out today for the final phase to put a bridge into the Magna site. Bid opening will be November 1st.
- STP: due to Rock Mill Corporate Park, the Fair Ave (from Memorial to High Street) project bid will be pushed back to next spring. Working with ODOT District 5 to complete design. Paving will go High to Sheridan in 2020. Memorial to High will be after the first half is complete to work around storm water projects to maintain traffic during street closures.
- South Columbus Street Bridge Repair – Currently finishing repairs. Sealing today. Total cost to repair around $45,000.00
- Ety Rd. – working on right of way and utility relocations. The land acquisition is taking longer than expected
- Fairfield County TID: working with the Fairfield County TID and ODOT for a $200,000 grant for intersection of Delmont, Mill Park and Route 188. ODOT has already surveyed and started a design, we will need to work out an agreement with the TID. Will have legislation at some point for this partnership to hopefully complete the project in fall 2020.
LDOT

- Traffic Control System – worked hard to get everything online as quick as we could at Columbus Street/Fair Ave intersections to try to be out of the way for fair. Following the faire, we still have ADA ramps to complete and remove poles, hoping to have project complete by end of next week.
- 2020 Street Improvement plan – see exhibit A
- Pre-winter updates – we are getting trucks ready for snow season and will then get plows ready. The winter outlook is calling for a cold snowy winter. We may need to buy some additional salt before year-end just to make sure we are prepared.
- Traffic light at Hubert and South Broad – still under study and will be for a while. The intersection is due for a re-build which would cost $60,000.00-80,000.00, so they are conducting a study to see if the intersection warrants the signal prior to incurring the cost to complete the upgrades. Mr. Schoonover asked if there is a way to make the light activated for trick or treat night. Mr. Hintz was concerned there are no ped signals there to activate to the light so not certain that even activating the light would matter. Mayor Scheffler suggested that perhaps PD can help with that intersection for trick or treat night.

Stormwater

- Culvert out at Monhank hoping to be complete early November. Stormwater has purchased check valves for Hocking River to try and help with flooding. There is one installed on West Mulberry, Center Street, and at the end of West Main. We have one more to install at the end of 7th Ave. but must replace piping prior to installing the valve.

Open Discussion/Questions

- Mr. Dietz said MORPC is getting ready to launch a “Paving the Way” program for a multi-county project to post all paving projects, road closures and detours online and on a map. He will be the City’s administrator to maintain updates on behalf of the City of Lancaster.

Adjourn: Motion by Melody Bobbitt to adjourn, second by Becky Tener. Meeting adjourned at 9:01 a.m.