

TEMPORARY ORDINANCE NO. 1-18

PERMANENT ORDINANCE NO. 1-18

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF LANCASTER, OHIO, AND TO DECLARE AN EMERGENCY

WHEREAS, various ordinances of a general and permanent nature have been passed which should be included in the Codified Ordinances of Lancaster, Ohio; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Lancaster, State of Ohio.

SECTION 1. That the editing, arrangement and numbering of those ordinances and resolutions enacted by Council from December 31, 2016 through December 31, 2017 as listed in the Comparative Section Table, are hereby approved and adopted as printed in the 2017 Replacement Pages to the Codified Ordinances so as to achieve uniformity of style and classification. A copy of such Replacement Pages is attached to this ordinance and incorporated as a part hereof.

SECTION 2. That the following sections of the Traffic and General Offenses Codes, as amended, are hereby approved and adopted as amended or enacted so as to conform to enactments of the Ohio General Assembly:

Traffic Code

- 303.04 Road Workers, Motor Vehicles and Equipment Excepted. (Amended)
- 313.09 Driver's Duties Upon Approaching Ambiguous Traffic Signal. (Amended)
- 331.03 Overtaking, Passing to Left; Driver's Duties. (Amended)
- 333.01 Driving Under the Influence. (Amended)
- 335.09 Display of License Plates. (Amended)
- 351.07 Unattended Vehicles: Duties. (Amended)

General Offenses Code

- 501.01 General Definitions. (Amended)
- 513.09 Controlled Substance or Prescription Labels. (Amended)
- 525.05 Failure to Report a Crime, Injury or Knowledge of Death. (Amended)
- 529.07 Open Container Prohibited. (Amended)
- 529.08 Hours of Sale or Consumption. (Amended)
- 537.15 Temporary Protection Order. (Amended)
- 537.18 Contributing to Child Delinquency. (Amended)
- 541.02 Arson. (Amended)
- 549.01 Weapons Definitions. (Amended)
- 549.02 Carrying Concealed Weapons. (Amended)
- 549.04 Improperly Handling a Firearm in a Motor Vehicle. (Amended)

SECTION 3: That the complete text of the sections listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A. The listing above of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

SECTION 4: That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety of the Municipality and its inhabitants for the reason that there exists an imperative necessity for the earliest publication and distribution of current Replacement Pages to the officials and residents of the Municipality, so as to facilitate administration, daily operation and avoid practical and legal entanglements, including conflict with general State law, and shall go into effect immediately.

Passed: 2/12/18 after 3<sup>rd</sup> reading. Vote: Yeas 8 Nays 0

Approved: 2/12/18

[Signature]  
President of Council

Clerk: Teresa Lee Sandy

[Signature]  
Mayor

Offered by: [Signature]

Second by: [Signature]

Requested by Council of the Whole

I, Teresa Lee Sandy, Clerk of Council do hereby certify that on \_\_\_\_\_, 2018 in the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

\_\_\_\_\_  
Clerk of Council

**CERTIFICATION**

We, David Scheffler, Mayor, and Teresa Sandy, Council Clerk, of Lancaster, Ohio, pursuant to Ohio Revised Code Sections 731.23 and 731.42, hereby certify that the general and permanent ordinances of the City of Lancaster, Ohio, as revised, rearranged, compiled, renumbered as to sections, codified and printed herewith in component codes are correctly set forth and constitute the Codified Ordinances of Lancaster, Ohio, 1967, as amended to December 31, 2017.

/s/ David Scheffler  
Mayor

/s/ Teresa Sandy  
Council Clerk

**CODIFIED  
ORDINANCES  
OF THE  
CITY OF  
LANCASTER  
OHIO**

Codified, edited and prepared for  
publication by  
**THE WALTER H. DRANE COMPANY**  
Cleveland, Ohio

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Complete to December 31, 2017

2017 Replacement

**INSTRUCTIONS FOR INSERTING  
2017 REPLACEMENT PAGES**

**FOR THE  
CODIFIED ORDINANCES OF LANCASTER**

All new replacement pages bear the footnote "2017 Replacement". Please discard old pages and insert these new replacement pages immediately as directed in the following table.

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LANCASTER, OHIO  
ROSTER OF OFFICIALS

(2017)

COUNCIL

Robert Hedges  
David A. Uhl  
Jon Hale  
John Baus  
Melody Bobbitt  
Mike Fracassa  
Randy Groff  
Thomas Stoughton  
Harry Hiles  
Becky Tener  
Teresa L. Sandy

President  
At Large  
At Large  
At Large  
First Ward  
Second Ward  
Third Ward  
Fourth Ward  
Fifth Ward  
Sixth Ward  
Clerk

OFFICIALS

David Scheffler  
Patricia Nettle  
Randall T. Ullom  
Robert Wolfinger  
Paul Martin  
Michele Nazzari  
Adam P. Hartz  
David Ward  
James Fields  
David Landefeld

Mayor  
Auditor  
Law Director  
Treasurer  
Service-Safety Director  
City Engineer  
Police Chief  
Fire Chief  
Municipal Court Judge  
Municipal Court Judge

2017 Replacement

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The publisher,  
expresses his appreciation  
to

RANDALL T. ULLOM  
Law Director

who gave his  
able assistance, cooperation and counsel  
to this Codification

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|----------|----------|--|----------|------|--------------|
| 1-17     | 5-22-17  | 182.013  |          |      |              |
| 11-17    | 4-10-17  | 1303.01(a),<br>1525.01, 1525.02  |          |      |              |
| 12-17    | 4-10-17  | 1303.01(b)   |          |      |              |
| 13-17    | 4-10-17  | 1303.01(c)   |          |      |              |
| 14-17    | 4-10-17  | 1303.01(e)   |          |      |              |
| 15-17    | 4-10-17  | 1303.01(g)   |          |      |              |
| 18-17    | 5-8-17   | 911.07(d)(2)   |          |      |              |
| 19-17    | 5-8-17   | 1327.01 to<br>1327.24, 1327.99   |          |      |              |
| 22-17    | 6-26-17  | 1101.02  |          |      |              |
| 27-17    | 9-11-17  | 131.07   |          |      |              |
| 28-17    | 9-11-17  | 1123.01 to<br>1123.21, 1125.01<br>to 1125.07,<br>1133.01 to<br>1133.05, 1139.01<br>to 1139.05,<br>1153.01 to<br>1153.09, 1161.01<br>Repeals 145.01 to<br>145.17, 145.19<br>to 145.24 |          |      |              |
| 38-17    | 12-11-17 |  |          |      |              |
| 40-17    | 12-11-17 | 111.06.1   |          |      |              |
| 41-17    | 12-11-17 | 1327.04  |          |      |              |

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## TABLES OF SPECIAL ORDINANCES

## TABLE B - EASEMENTS (Cont.)

| Ord. No. | Date     | Description   |
|----------|----------|---|
| 12-14    | 8-11-14  | Accepts an easement from Retriev Technologies, Inc, necessary for the construction of a sanitary sewer.   |
| 13-14    | 8-25-14  | Accepts an easement from the Lancaster City School District Board of Education, necessary for the construction of gas and water lines.  |
| 17-14    | 10-6-14  | Vacates a portion of public utility easement right-of-way on the Rock Mill Corporate Park.  |
| 19-14    | 12-8-14  | Accepts an easement necessary for the construction of a sanitary sewer from the Lancaster City School District Board of Education.  |
| 20-14    | 12-8-14  | Accepts an easement necessary for the construction of a storm sewer from the Lancaster City School District Board of Education.   |
| 21-14    | 12-8-14  | Accepts an easement necessary for the construction of a sanitary sewer from Renkas Properties, LLC.   |
| 22-14    | 12-8-14  | Accepts an easement necessary for the construction of sanitary sewer from Lancaster Motor Speedway Inc.   |
| 9-15     | 6-22-15  | Vacates a portion of a public gas utility easement right of way.  |
| 15-15    | 11-9-15  | Authorizing an access easement to AEP.  |
| 27-15    | 12-7-15  | Accepts ingress and egress easement through Parcel No. 0533800500 from Fairfield County Land Reutilization Corporation in Section 30, Township 1, Range 18.   |
| 19-16    | 5-9-16   | Accepts easements necessary for the construction of the CSO 1014 sanitary sewer project.  |
| 21-16    | 6-27-16  | Accepts an easement necessary to construct, repair, maintain, operate, inspect, replace or remove a sanitary sewer line and appurtenances.  |
| 26-16    | 9-26-16  | Accepts an easement necessary for the construction of a gas line.   |
| 27-16    | 10-10-16 | Accepts an easement necessary for access to a pump station and vacate an existing easement.   |
| 39-16    | 12-12-16 | Grants an easement necessary for the installation of a pipeline by Columbia Gas Transmission.   |
| 5-17     | 2-13-17  | Grants an easement necessary for the provision of electric services by Ohio Power Company, a unit of American Electric Power.   |
| 9-17     | 3-27-17  | Accepts an easement necessary for a sanitary sewer constructed by the developer of the Moo Moo Car Wash to serve a 4.334 acres property at the northwest corner of Pierce Avenue and River Valley Boulevard.  |
| 16-17    | 4-10-17  | Approves an easement for H & W Investment Properties LLC nka The Mithoff Companies, Ltd.  |
| 17-17    | 4-10-17  | Grants a temporary easement to Columbia Gas Transmission, LLC for temporary work space and/or a temporary road access easement to perform service on their gas line B105 as part of the B-Systems Modernization Project from Lancaster to Columbus. |
| 23-17    | 7-17-17  | Accepts an easement necessary to construct, repair, maintain, operate, inspect, replace or remove a gas line and appurtenances.   |
| 25-17    | 9-11-17  | Accepts an easement necessary to construct, maintain, operate, tap into, replace or remove one or more municipal gas lines.   |

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TABLES OF SPECIAL ORDINANCES

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TABLE B - EASEMENTS (Cont.)

| Ord. No. | Date     | Description   |
|----------|----------|---|
| 26-17    | 9-11-17  | Accepts an access easement necessary for use as a vehicle turnaround.   |
| 32-17    | 11-13-17 | Accepts an easement necessary to construct, repair, maintain, operate, inspect, replace or remove a gas line and appurtenances. |
| 33-17    | 11-13-17 | Accepts an easement necessary to construct, repair, maintain, operate, inspect, replace or remove a gas line and appurtenances. |

66A TABLES OF SPECIAL ORDINANCES

TABLE C - VACATING STREETS AND ALLEYS (Cont.)

| Ord. No. | Date     | Description   |
|----------|----------|---|
| 26-00    | 9-25-00  | Vacates a 15 foot wide public alley right of way dedicated in the Daugherty's Addition and known as Mercury Drive.                                    |
| 14-02    | 5-13-02  | Vacates part of a twelve-foot public alley right of way dedicated on the Thomas Ewing 1st Addition Plat.  |
| 49-03    | 11-24-03 | Vacates the unimproved portion of a 25 foot public alley right of way abutting Lots 6, 7, 8, 36, 37 and 38 of the Colonial Heights Addition.          |
| 4-04     | 1-25-04  | Vacates a portion of the Pershing Drive right-of-way.   |
| 58-05    | 9-12-05  | Vacates part of the unimproved portion of Lane Street as dedicated to the public on the Floyd E. Terry's Meadowview Addition Revised Plat.            |
| 90-05    | 12-19-05 | Vacates part of the unimproved portion of Chestnut Street as dedicated to the public on the Brooks Addition Plat.                                     |
| 91-05    | 12-19-05 | Vacates part of the unimproved portion of an alley as dedicated to the public on the Brooks Addition Plat.  |
| 2-07     | 2-12-07  | Vacates part of the Graf St. public right of way as dedicated on the Avondale Addition and the W. F. Wacker's Skyline View Addition plats.            |
| 44-07    | 9-24-07  | Vacates the northern portion of Harmon Avenue.  |
| 45-07    | 9-24-07  | Vacates a 14 foot wide alley to the east of Harmon Avenue and south of Lot 12 of the Charles W. and Rena Good Addition.                               |
| 7-09     | 4-13-09  | Vacates the eastern portion of West Main St.  |
| 32-09    | 12-14-09 | Vacates portion of 15 foot wide alley running east to west between Lot 60 of Wm. Cos's Seventh Addition and Lot 3 of DeLaney's Edgemont Sub-Division. |
| 18-11    | 11-28-11 | Vacates the right-of-way of a 15 foot public alley in the Rising Park Addition.   |
| 13-13    | 8-26-13  | Vacates the unimproved public right-of-way dedicated on the Colonial Heights Addition Plat.   |
| 24-17    | 7-17-17  | Vacates a portion of unimproved public alley known as Zane Alley.   |

TABLE D - DEDICATION OF PROPERTY (Cont.)

| Ord. No. | Date     | Description  |
|----------|----------|--|
| 49-05    | 6-27-05  | Accepts the final plat for West View Heights Addition No. 3.   |
| 50-05    | 7-18-05  | Accepts the final plat for the Overlook Section 1.   |
| 54-05    | 8-22-05  | Accepts the final plat for Misty Meadows Section 3.  |
| 57-05    | 8-22-05  | Dedicates property described in Exhibit A for public alley way and utility purposes.   |
| 71-05    | 11-14-05 | Accepts the final plat for River Valley Highland Section 12, Phase 1.  |
| 14-06    | 4-10-06  | Accepts the final plat for the Woods Section 1.  |
| 29-06    | 8-14-06  | Accepts the final development plan for Primrose of Lancaster.  |
| 31-06    | 8-14-06  | Accepts the final plat for Ewing Run Estates Phase 2A.   |
| 33-06    | 8-28-06  | Accepts the final plat for Ety Pointe Centre.  |
| 40-06    | 9-11-06  | Accepts the final plat for Ety Pointe Centre North.  |
| 47-06    | 11-27-06 | Accept the dedication plat for Countryside Drive.  |
| 27-07    | 4-23-07  | Amends the final plat for Creekside Phase 3.   |
| 28-07    | 4-23-07  | Amends the final plat for Ety Pointe Centre.   |
| 30-08    | 9-8-08   | Accepts the revisions to the Lancaster Industrial Park final plat.   |
| 15-09    | 9-14-09  | Accepts final plat for River Valley Highlands Section 12 Phase 2A.   |
| 6-10     | 4-12-10  | Restores the right of one direct access driveway onto West Fair Avenue from Reserve D of the Overlook Section 1 Development.   |
| 9-10     | 6-28-10  | Accepts the final plat for the Election House Road relocation.   |
| 23-12    | 12-10-12 | Accepts the final plat for River Valley Highlands Section 12 Phase 2B.   |
| 24-12    | 12-10-12 | Accepts the final plat for River Valley Highlands Section 12 Phase 3A.   |
| 11-13    | 4-8-13   | Amends the approved Planned Unit Development Plan for an undeveloped 17 acre +/- tract in Hunter Trace Estates lying north of the Northern Termini of Trace Drive and Linda Lane, to allow for the construction of a school. |
| 10-14    | 6-23-14  | Accepts the final plat for River Valley Highlands Sections 13 Phase 1.   |
| 10-15    | 7-13-15  | Accepts the final plat for River Valley Highlands Section 13 Phase 2.  |
| 13-16    | 4-11-16  | Accepts the final plat for River Valley Highlands Section 13 Phase 3.  |
| 24-16    | 9-26-16  | Accepts the final development plan for the Primrose Memory Care Facility.  |
| 3-17     | 1-9-17   | Accepts the final plat for Ewing Street Business Park.   |
| 20-17    | 6-12-17  | Accepts a permanent right-of-way on Sheridan Drive for the turn lane widening and sidewalk project in front of Medill Elementary.  |

TABLE F - PURCHASE OF PROPERTY FOR CITY USE (Cont.)

| Ord. Book & Page | Ord. No. | Date     | Description   |
|------------------|----------|----------|---|
| M-427            | 64-66    | 5-23-66  | Land in Fairfield Hills Subdivision.  |
| M-584            | 67-67    | 6-26-67  | Authorizes purchase of Lot 118 in the Huffer-Durdin Addition No. 2.   |
| M-585            | 68-67    | 6-26-67  | Authorizes purchase of Lot 119 in the Huffer-Durdin Addition No. 2.   |
| N-21             | 92-67    | 10-2-67  | Appropriation of 3,640 sq. ft. from YMCA & YWCA for constructing a sewage pumping and lift station.               |
| N-42             | 110-67   | 12-26-67 | Accepts deed from Frank Graf (executor) for 1.05 acres.   |
| N-44A            | 113-67   | 1-22-68  | Accepts deed from Behrens for 0.25 acres.   |
| N-58             | 11-68    | 3-11-68  | 58,000 sq. ft. adjacent to Cherry St. Park from the Penn. RR.   |
| N-78             | 24-68    | 5-27-68  | 62 acres from Ellinger located south and west of Duffy, Rd.   |
| N-91             | 32-68    | 7-22-68  | Appropriation of 7 ft. off west side of Lots 12, 13 and 14, Block 23, Chapin Addition from Sheridan.              |
| N-94             | 34-68    | 8-12-68  | Lot at NE corner of Chestnut and Broad Sts. from the Std. Oil Co.   |
| N-182            | 24-69    | 4-28-69  | Accepts deed from Anchor Hocking Corp. for 0.339 acres.   |
| O-14             | 9-70     | 3-9-70   | Martin and Coen property immediately south of the Municipal Building.   |
| P-41             | 64-70    | 12-14-70 | Accepting deed to Olivedale Park.   |
| P-64             | 16-71    | 3-8-71   | Appropriation of 5.07 acres from Guisinger for land fill purposes.  |
| P-71             | 19-71    | 3-22-71  | Repeals Ord. 16-71.   |
|                  | 3-74     | 1-14-74  | Accepts deed from Hawk for 0.02536 acres for street purposes.   |
|                  | 29-85    | 9-23-85  | Purchase of 3.05 acres in Lot 12 of Carpenter Lands Subdivision from Wiley for a flood water retaining structure. |
|                  | 30-85    | 9-23-85  | Appropriation from Helber of land at SW corner of Main and Ewing Sts. for street purposes.                        |
|                  | 31-85    | 9-26-85  | Appropriation of part of Lot 12 of Carpenter Lands Subdivision for a flood water retaining structure.             |
|                  | 34-85    | 11-11-85 | Accepts Lot 15, Jordan's Subdivision from Dorothy Schneider for public park purposes.                             |
|                  | 35-85    | 11-11-85 | Accepts 1.788 acres from Mary M. Gorsuch for public park purposes.  |
|                  | 15-86    | 4-14-86  | Accepts 8.193 acres from Fox Foundation for public park purposes.   |

TABLE F - PURCHASE OF PROPERTY FOR CITY USE (Cont.)

| Ord. No. | Date     | Description  |
|----------|----------|--|
| 24-86    | 6-23-86  | Appropriation for roadway purposes along Pierce Ave. and State Route 33 in River Valley project area.  |
| 01-87    | 1-26-87  | Accepts gift of land from Raymond L. Cramblit.   |
| 31-87    | 9-14-87  | Accepts gift of land for right-of-way purposes on Sells Rd. from Raymond L. and Stephanie Jo Cramblit.   |
| 17-91    | 4-8-91   | Appropriation for detention of impounded waters from the Tarbe Dam.  |
| 18-92    | 6-8-92   | Appropriation of permanent easement and right-of-way interests for levee and fill behind levee at Tarbe Dam.   |
| 38-98    | 6-15-98  | Authorizes the Community Development Department to purchase property at 113 West Walnut St.  |
| 3-03     | 2-10-03  | Authorizes purchase of 4,997 acres located at 815 Lawrence St. for \$1,000.  |
| 48-03    | 10-27-03 | Purchase of 16.69 acres located at 403 South Ewing St. for \$1,000.  |
| 68-03    | 12-22-03 | Purchase of 1,494 acres located at 403 South Ewing St. for \$1,000.  |
| 56-04    | 10-4-04  | Purchase of two parcels totaling 25 acres for \$1,000,000.   |
| 60-04    | 10-18-04 | Authorizes the purchase of 10 City lots to obtain a safe crossing point across Fair Ave. at Thomas Ewing Jr. High.   |
| 52-05    | 7-18-05  | Authorizes the appropriation of fee simple interests in certain real property for the purpose of environmental conservation and revitalization.  |
| 75-05    | 11-28-05 | Purchase of a 0.0052 acre parcel on West Fair Ave. for \$3,000.  |
| 28-06    | 7-17-06  | Authorizes the purchase of 698 Lawrence St. from Warthman Investment Properties, Ltd.  |
| 60-07    | 12-17-07 | Accepts quit claim deeds for public street right-of-way and public utility purposes for the property described in Exhibits A-1, A-2, B-1 and B-2.  |
| 26-13    | 12-3-13  | Authorizes the Service-Safety Director to accept five (5) acres, more or less, of property situated in Section 28, Township 14 North, Range 18 from Berne Township.  |
| 6-14     | 4-14-14  | Authorizes the Service-Safety Director to accept 0.678 acres, more or less, of property situated in Fairfield City Zane's Original Town Plat, Seventh Square, Plat Book 1, Page 2.   |
| 26-15    | 12-7-15  | Authorizes the Service-Safety Director to accept 2,164 acres, more or less, from the Fairfield County Board of Commissioners situated in Section 30, Township 15, Range 18 of Parcel No. 0533181100 and known as the Infirmary Cemetery.                             |
| 39-17    | 12-11-17 | Authorize the Service-Safety Director to accept approximately 26 acres, more or less, of property situated in Sections 27 and 34, Township 15 North, Range 19 West, Greenfield Township, Fairfield County, from the Fairfield County Land Reutilization Corporation. |

TABLE I - ZONING MAP CHANGES (Cont.)

| Ord. No. | Date     | Description   |
|----------|----------|---|
| 11-11    | 9-26-11  | The 10.246 +/- acres known as the Olivedale Annexation zoned Commercial Neighborhood, the same as the other Olivedale property.   |
| 11-15    | 8-24-15  | Amends the Zoning Map subject to passage of the annexation of 3,284 acres in Greenfield Township to zone such property Commercial General (CG).   |
| 20-15    | 11-23-15 | Amends the Zoning Map subject to the passage of the annexation of 0,838 acres in Pleasant Township.   |
| 21-15    | 11-23-15 | Amends the Zoning Map subject to the passage of the annexation of 5,633 acres in Pleasant Township.   |
| 2-17     | 1-9-17   | 184,264 acres on the west side of Whitley Road and north of Royalton Road from CH High Intensity Commercial, RM-3 Residential Multifamily and RS-3 Single Family Residential to CH High Intensity Commercial, IH Heavy Industrial and RS-3 Single Family Residential. |

**111.04 QUORUM.**

A majority of the members of Council shall constitute a quorum.  
(Ord. 14-16. Passed 4-4-16.)

**111.05 PERMISSION TO LEAVE CHAMBER.**

No member shall leave the Council chamber while Council is in session, without permission being granted by the presiding officer.  
(Ord. 14-16. Passed 4-4-16.)

**111.06 PRESIDENT PRO TEMPORE AND CLERK OF COUNCIL.**

Not later than January 5th of each year in a new term of Council, Council shall hold an Organizational Meeting for the purposes of appointing a President pro tempore and a Clerk of Council. Any Council member may make a motion in this meeting to appoint individuals to these positions. Any such motion must be seconded and passed by a majority vote of Council.  
(Ord. 14-16. Passed 4-4-16.)

**111.06.1 STANDING COMMITTEES AND BOARDS AND COMMISSIONS.**

The President pro tempore in the first regular meeting of the new term of Council shall submit proposed committee assignments, proposed committee chairman, and proposed appointments to boards and commissions to Council for consideration and approval. Confirmation of these appointments is required by a majority of Council. Any Council member can move to strike out one or more names and offer alternate nominations. Any such motion must be seconded and passed by a majority vote of Council. Upon motion, second, and majority confirmation, Council may change such appointments during the term.

It shall be the duty of Council not later than the first regular meeting of the new term to appoint standing committees on each of the following subjects:

- (a) Code Enforcement & Zoning Committee
- (b) Economic Development Committee  
(Certified Building Department, Code Enforcement, & Engineering)  
(Annexations, CDBG Program & Economic Development) [Chamber of Commerce, CIC, etc.]
- (c) Finance Committee  
(Auditor, Treasure, Income & City Budget)
- (d) Law Committee  
(General Legal Issues, Law Director's Office, Municipal Court, Clerk of Court, Council, Council Rules & Council Clerk)
- (e) IT/Telecom  
(Information technology and communications)
- (f) Public Works Committee  
(LIDOT, Transit, & Cemetery)
- (g) Safety Committee  
(Police & Fire)
- (h) Services Committee  
(Gas, IT/Telecom, Utilities Collection, Parks and Recreation, Olivedale & Sanitation)
- (i) Water/Water Pollution Control Committee  
(Water, Wastewater, & Storm Water)  
(Ord. 40-17. Passed 12-11-17.)

**111.07 ORDER OF BUSINESS.**

The business of all regular meetings of Council shall be transacted in the following order:

- (a) Prayer
- (b) Call to Order
- (c) Pledge of Allegiance
- (d) Roll Call
- (e) Reading and disposing of the Journal
- (f) Reports of City Officials
- (g) Reading of Communications
- (h) Reading of Petitions and Memorials
- (i) Permission of voters and taxpayers to address Council
- (j) Report of Standing Committees
- (k) Reports of Special Committees
- (l) Scheduled Public Hearings
- (m) Resolutions
- (n) Ordinances
- (o) Unfinished Business and formal presentations of information
- (p) New Business
- (q) Announcement of Scheduled Meetings
- (r) Reading of Bills
- (s) Adjournment  
(Ord. 14-16. Passed 4-4-16.)

**111.08 EXCEPTION TO ORDER OF BUSINESS.**

After reading and disposing of the Journal it shall be the duty of the President to proceed with the order of business adopted in Section 111.07. The President may, however, at any time permit a member to introduce an ordinance, resolution, motion or order out of the regular order for the same, if there is no objection on the part of a majority vote of Council.  
(Ord. 14-16. Passed 4-4-16.)

**111.09 COMMITTEE OR OFFICIAL'S REPORTS.**

Any subject matter having been referred to any committee of Council or City officer shall be reported upon, in writing, by such committee or officer, and at least a majority of each and any committee to which a subject has been referred shall report thereon. Such report shall, in every instance be accompanied by the original papers upon which such report is based and be signed by such members thereof as concur therein, and the same shall be read by the Clerk, or at the Clerk's desk by the member making the report, without motion.  
(Ord. 14-16. Passed 4-4-16.)

**111.10 SPEAKING.**

In all cases the member who shall first rise and address the chair shall speak first. However, when two or more members shall rise at once, the President shall name the member who is first to speak. No member shall be allowed to speak except from his/her own desk. No member shall speak more than twice on the same subject, nor longer than five minutes without leave, and no member shall speak more than once on the same motion until every member desiring to speak on that motion shall have had an opportunity to do so. Any member, while discussing a question, may read from books, papers or documents, any matter pertinent to the subject under consideration without asking leave.  
(Ord. 14-16. Passed 4-4-16.)