

TEMPORARY ORDINANCE NO. 50-21

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR THE CITY OF LANCASTER TO PARTICIPATE IN THE MORPC LOCAL GOVERNMENT 14-WEEK SEASONAL SUMMER INTERNSHIP PROGRAM COMMENCING MAY 9, 2022 THROUGH AUGUST 12, 2022, AND TO DECLARE AN EMERGENCY

WHEREAS, City Council wishes to participate in the MORPC Local Government Summer Internship Program to provide qualified college students with the opportunity to obtain practical work experience with a local government to prepare them for possible careers in public service;

BE IT ORDAINED BY COUNCIL OF THE CITY OF LANCASTER, FAIRFIELD COUNTY, STATE OF OHIO;

SECTION 1. MORPC Local Government Services Summer Interns will be employed for a 14-week period from May 9, 2022 through August 12, 2022 by the following departments: Certified Building and Mayor. They may work a minimum of 12 hours to a maximum of 40 hours per week, at the following rates minus applicable taxes and withholdings:

Undergraduate Intern \$ 12.00/hour

Graduate Intern \$ 15.00/hour

SECTION 2. Interns covered by this pay ordinance will not be eligible for City benefits.

SECTION 3. Council hereby authorizes payment of a Six Hundred Fifty Dollars (\$650.00) MORPC Program Fee per intern employed by the City of Lancaster.

SECTION 4. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee



MORPC LOCAL GOVERNMENT SUMMER INTERNSHIP PROGRAM

WHO WE ARE

The Mid-Ohio Regional Planning Commission (MORPC) is Central Ohio's regional council with over 70 members comprised of counties, cities, villages, townships and regional organizations. We take pride in bringing communities of all sizes and interests together to collaborate on best practices and plan for the future of our growing region. We do this through a variety of programs, services and projects and initiatives – all with the goal of improving the lives of our residents and making Central Ohio stand out on the world stage.

The **MORPC Local Government Summer Internship Program** is designed to provide qualified college students with the opportunity to obtain practical work experience with a local government within the 15-County area to prepare them for possible careers in public service. MORPC member governments are eligible to participate as hosts. Hosts pay MORPC a \$650 program fee per intern which covers training, mentors and special forums to supplement the intern's experience. MORPC coordinates the placement to match the host's request. Hosts make the final selection decision and provide the hourly wage.

Interns work for a host for a minimum of 12 hours to a maximum of 40 hours per week for a 14-week period. Interns may gain applicable knowledge to enhance classroom learning through working with current government professionals as well as insights on the services provided by a regional planning commission. Interns have the opportunity to attend commission meetings and/or special MORPC-sponsored events and forums during their internship program period.

WHO

Qualified college students that meet the following requirements:

- 30 hours of completed college coursework
- Interest in public service careers
- GPA 3.0 or higher (preferred)
- Legally eligible to work in the USA
- Reliable transportation to and from work (preferred)

WHAT

- 14-week summer internship (Minimum 12 hours per week)
- \$11 minimum/hour undergraduates (recommend \$12)
- \$14 minimum/hour graduates (recommend \$15) (minus applicable taxes)

WHEN

- May 9, 2022 – August 12, 2022

BENEFITS

Interns will...

- Gain practical work experience for a possible career in public service
- Be mentored by a professional in the field
- Gain exposure to the services offered by a regional planning commission by attending commission meetings, program work groups and/or special MORPC-sponsored events and forums

HOSTS

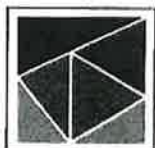
Host governments gain fresh perspectives from talented college students and valuable assistance on projects. Hosts can obtain an intern request form by visiting morpc.org/careers, then click Local Government Summer Internship Program.

APPLY

Applications will open November 22, 2021 at morpc.org. Visit morpc.org/careers, then click Local Government Summer Internship Program.

QUESTIONS

Email Eileen Leuby, MORPC Membership Services Officer eleuby@morpc.org or call 614.233.4135



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

EXHIBIT

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MID-OHIO REGIONAL PLANNING COMMISSION

LOCAL GOVERNMENT SUMMER INTERN 2022 REQUEST FORM



1. HOST GOVERNMENT NAME:
2. CONTACT NAME:
3. CONTACT EMAIL:
4. CONTACT PHONE:
5. NUMBER OF HOURS PER WEEK INTERN IS REQUESTED:
6. Place an X in below items:

We would like to participate in the Local Government Internship Program for Summer 2022. We agree to the responsibilities outlined in the information.

We agree that we will be employing any interns through the Program, not MORPC, and that we are solely responsible for complying with, and will comply with, all applicable employment matters related to any intern we employ through the Program.

We agree that we are not relying upon any statement by MORPC regarding any intern that we employ through the Program and that we make our own decision regarding whether or not to hire an intern and under what conditions.

We acknowledge that we will be invoiced the \$650 Local Government Internship Program Fee per intern that covers items such as: intern orientation, initial applicant screening, intern job posting, initial telephone interview with intern candidate, and a portion of the coordination costs.

We will need some financial assistance in order to participate in the program.

DESIRED SKILLS: Please an X

Microsoft office suite
(word, excel, power point, etc.)

Graphic Design

Social Media

Adobe Creative suite
(photoshop, InDesign, etc.)

GIS/Mapping

Research

Public speaking

Digital Photography

SketchUp/AutoCAD

Mathematics

Data Analysis

Writing

Other: _____

INDICATE THE DESIRED MAJOR OF STUDY:

BRIEF DESCRIPTION OF INTERN PROJECTS AND TASKS: (ATTACH ADITIONAL PAGES IF NEEDED):

SEND COMPLETED FORM TO: eleuby@morpc.org preferably by December 9, 2021.