

City of Lancaster Division of
Cemetery
Rules & Regulations

1-1 The Director of Public Service nor the Cemetery Superintendent has no wish to interfere with the taste of individuals in regard to the style of planting arrangements. However, in justice to the interests of the Cemetery, they reserve to themselves the right given them by law of preventing or removing any structure or object which they shall regard injurious to the general good appearance of the grounds, and particularly of adjoining lots.

1-2 Artificial Flowers are not permitted between April 1st and November 1st.

1-3 Grave Blankets are not permitted between April 1st and November 1st.

1-4 Other items regarded a mowing hazard by the Cemetery Supervisor are not permitted between April 1st and November 1st.

1-5 Parking in Cemetery is limited to Cemetery business and or other approved events.

1-6 No advertisements in any form will be permitted in the Cemetery.

1-7 Enclosing a lot with rope, chain, railings, boxing, walls or border is prohibited. Also see planting restrictions.

1-8 Do not touch anything that does not belong to you.

1-9 Do not give orders or make complaints to the Cemetery Personnel. If you need something fixed or have a complaint, please call the Cemetery office for proper action and documentation.

1-10 The Cemeteries are open every day daylight to sundown. Closing times are posted at the main gates. Entry into the cemeteries when closed will be considered trespassing unless approved by Superintendent.

1-11 Entry to the Cemeteries can only be made through the drive in gates.

1-12 All visitors are expected to respect the solemnity of the Cemeteries and strictly observe the rules which have been established by the Superintendent for the purpose of securing quiet and good order at all times within the grounds. The Superintendent may expel from the Cemetery any person disturbing its' sanctity by noisy boisterous or other improper conduct. All persons are reminded that the grounds are sacredly devoted to the burial of the dead, and that the provisions and penalties of the law will be strictly enforced.

1-13 Dogs are permitted as long as they are on a leash and under the control of the owner. The owner is responsible to clean up the dog's natural waste.

1-14 No one age 17 years or younger are permitted to enter the Cemeteries unless accompanied by a responsible adult.

1-15 Firearms are strictly prohibited except at a military funeral or Memorial Day exercises and will be performed by the Veteran Service Burial Detail.

1-16 Alcoholic beverages or mind altering drugs are prohibited in the Cemeteries.

1-17 The Superintendent will use reasonable care in engaging competent and experienced personnel in seeing that they do their work with customary carefulness; **but the Cemetery distinctly disclaims any responsibility or liability for accidents or damage to headstones, vases, monuments or mausoleums resulting from the ordinary hazards of cemetery work.** The Cemetery does not assume any liability for accidents or damage to person or property due to defects of machinery, implements, tools and equipment used in its work.

1-18 The Cemetery endeavors to maintain an adequate police system within the Cemetery. Responsible efforts are made to protect flowers, trees, shrubs and other property on lots within the grounds; but no maintenance responsibility.

1-19 All persons are forbidden under penalty of law, to kill, wound or trap any bird or animal within the limits of the Cemetery, or to remove the young of any animal or the egg of any bird, disturbing water fowl.

1-20 All persons are strictly prohibited from plucking any plant, whether wild or cultivated, breaking or injuring any tree or shrub, marring any monument or land mark, or in any way defacing the grounds of the Cemetery.

1-21 It is disrespectful and therefore forbidden to sit upon monuments, headstones and/or mausoleums. Benches and or seats upon private lots are for the private use of the owners of said lots. Children must not be permitted to play or climb upon headstones or monuments.

1-22 Casual visitors to the Cemetery who are not members of a funeral procession are forbidden to intrude upon a funeral or to loiter about an open grave.

1-23 Art teachers, students or anyone who would like to study the works of art and nature are welcomed to the Cemetery. All who wish to make plans for such purposes are requested to call the office to schedule said event.

1-24 It is forbidden, under penalty of law, to deposit anywhere within the Cemetery, debris, rubbish, or waste materials of any nature. Trash containers in the Cemetery are for Cemetery use only.

1-25 No horses or bands will be permitted to enter the Cemetery except for Cemetery purposes and Memorial Day Services and/or other events as approved by the Superintendent.

1-26 Orders for special work in anticipation of a holiday must reach the office no later than ten working days prior to the holiday in question. If received later, orders will be filled in order of their receipt after the holiday rush is over.

1-27 **Shepherd Hooks:** Shepherd hook or similar devices with live flowers are only permitted in the cemeteries one (1) week prior to Memorial Day and on (1) week after Memorial Day. Any shepherd hook found in the cemeteries other than the above times will be removed, tagged and placed in the Cemetery Maintenance Barns.

1-28 **Maple Grove Veterans Section:** Due to the size of the graves, only one flush marker is permitted per grave.

1-29 **Decorations:** Decorations permitted at anytime are: live flowers, flag holders for Military, Police, Fire and Fraternal Organizations, Eternal Lights and Angel Statues. All other types of decorations are not permitted.

The following items not permitted:

**Christmas Trees
Bunny Rabbits
Pumpkins
Bird Houses, Feeders & Bird Baths
Whirly Gigs & Balloons,
Animal Planters and Statues
Wind Socks
Easter Baskets, Eggs and Trellis.
Monument Saddles**

Section 2 - Potted Plants and Plantings.

2-1 The Cemetery undertakes to maintain as nearly as may be practical, the plantings of trees and shrubs which serve as a background, and to preserve the landscape features as originally planned. It does not undertake to maintain such plantings upon individual lots.

2-2 No one including lot owners, florist or those planting flowers are permitted to dump dirt from urns or pots on burial lots and streets and are asked to take it to the Cemetery dumping area.

2-3 **FLOWER BEDS:** Flowers may be planted in front of the monument / marker, **not to exceed 12” - including any landscape enclosure.** In most cases, the lot behind a monument or marker is owned by someone else. **Any flower bed left unattended resulting in weeds taking over, Cemetery Personnel will trim down. Flush sections and rows, landscape enclosures must be flush.**

2-4 **SHRUBS AND PINES.** (Refer to rule 2-1). Shrubs or pines are not permitted on single graves, flush marker sections or rows at Maple Grove Cemetery which includes; Section 4, Veterans Sections and Flush Rows in Sections 6, and Sherman. Shrubs or pines must be planted at the ends

of the monument as close as possible. If said bushes or pines get out of hand, and/or begin to interfere with the upkeep of the cemetery and/or encroach onto the lot next door, the Superintendent may remove such planting without further notice.

2-5 Flowers and/or shrubs that cause dripping upon and/or discoloration of stones, relieves the Cemetery of any responsibility for keeping the stones clean.

2-6 **URNS:** Urns are not permitted on single graves nor in Veteran Sections. Urns must be placed directly against the front or at the ends of the monuments and/or markers. They can also be sat on top of a marker. Anything over 8” is considered an Urn. It is recommended that a stepping stone or foundation be placed under an Urn. **Urns are not permitted in the flush rows of Sherman.**

2-7 **VASES:** Placement is the same as, Rule 2-6, URNS.

2-8 **POTTED FLOWERS:** Once the plant is dead, the Cemetery Personnel will remove and dispose of said plant.

2-9 **CUT FLOWERS:** Underground receptacles are recommended for cut flowers. When placed below the surface of the lawn they do not obstruct the lawnmowers.

2-10 **ROSE BUSHES:** Rose bushes are not permitted **anywhere** in the Cemetery(s).

2-11 **TREES:** All planting of trees must be approved by the Superintendent.

2-12 Any tree or shrub standing on any lot shall, by means of its roots, branches or it becomes detrimental, unsightly, dangerous or inconvenient to adjacent lots or avenues; removal of said tree will be necessary. The Superintendent shall have the right, and it shall be their duty, to remove such tree or shrub or any part thereof as in their judgment.

2-13 Old urns, pots or benches owned by individuals will be removed as soon as they become broken or unsightly from neglect. Or if urns or pots haven't been planted for one year, they shall be removed without further notice.

You have purchased in:

_____ Cemetery:

Section: _____ Lot: _____

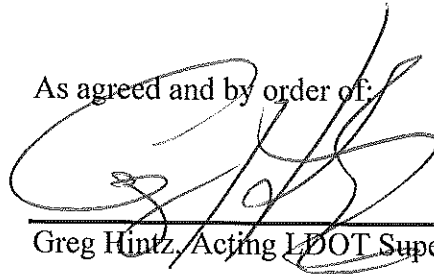
Grave(s): _____

Monument base size permitted on your purchase:

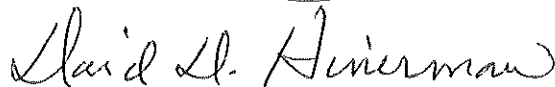
****FOLLOWING COMPANIES:** Funeral Homes, Vault Companies, Florists, Monument Dealers, Nursery, adults and children or anyone else causing damage or destruction in the City Cemeteries, will be charged and required to repair or replace the damaged item. This pertains to any damage that happens within the bounds of the Cemeteries; such as roads, fences, water lines, flower pots, urns, monuments, markers, trees, grass, all buildings, and burial lots, etc.

It is the policy of the City of Lancaster Division of Cemeteries to allow only one (1) adult full size body burial per grave.

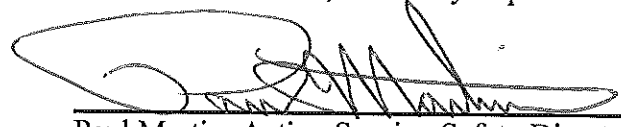
As agreed and by order of:



Greg Hintz, Acting LDOT Superintendent



David D. Hinerman, Cemetery Supervisor



Paul Martin, Acting Service-Safety Director

Please take the time to read these rules and regulations. The Superintendent has the right to correct any violation without further notice. See general rules pertaining to responsibilities and liability for damage.