



# Historic Lancaster Commission

121 East Chestnut Street  
Lancaster, Ohio 43130-3825  
(740) 687-6649

Forms and information log into  
[www.ci.lancaster.oh.us/358/Historic-Lancaster-Commission](http://www.ci.lancaster.oh.us/358/Historic-Lancaster-Commission)

For Commission Use Only

Application No. \_\_\_\_\_  
Date Received \_\_\_\_\_  
Date Approved: \_\_\_\_\_  
Date Issued: \_\_\_\_\_  
Commission \_\_\_\_\_  
Building Official \_\_\_\_\_

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS "Submit this original and six (6) copies of supporting data"

|  |  |
|--|--|
| PROPERTY ADDRESS:  |  |
| LOT #:   | SUBDIVISION AND PARCEL No.:  |
| LOCATED BETWEEN  | and  |
| DESCRIPTION OF PROJECT:  |  |
|  |  |
|  |  |
|  |  |
| APPLICATION DATE:    /    / 20__   | PROJECT COST: \$   |
| ESTIMATED STARTING DATE:   | ESTIMATED FINISH DATE:   |
| TYPE OF IMPROVEMENT:   | <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR / REPLACEMENT<br><input type="checkbox"/> CHANGE OF USE <input type="checkbox"/> DEMOLITION <input type="checkbox"/> OTHER _____ |
| DESIGN GUIDELINES (PROVIDE SPECIFIC MANUFACTURER'S CUT SHEETS OR CATALOG, PAINT COLORS, MATERIALS, DRAWINGS, ETC. ATTACH ADDITIONAL PAGES AS NECESSARY) CHECK ALL THAT APPLY |  |
| <input type="checkbox"/> FOUNDATIONS:  |  |
| <input type="checkbox"/> MASONRY:  |  |
| <input type="checkbox"/> WOOD SIDING AND TRIM:   |  |
| <input type="checkbox"/> ROOFS:  |  |
| <input type="checkbox"/> GUTTERS AND DOWNSPOUTS:   |  |
| <input type="checkbox"/> WINDOWS:  |  |
| <input type="checkbox"/> DOORS AND ENTRANCES:  |  |
| <input type="checkbox"/> PORCHES AND STOOPS:   |  |
| <input type="checkbox"/> STOREFRONTS:  |  |
| <input type="checkbox"/> SIGNAGE:  |  |
| <input type="checkbox"/> AWNINGS:  |  |
| <input type="checkbox"/> CORNICES, PARAPETS AND UPPER FACADES:   |  |
| <input type="checkbox"/> ADAPTIVE USE  |  |
| <input type="checkbox"/> ACCESS FOR DISABLED:  |  |
| <input type="checkbox"/> COLOR:  |  |
| <input type="checkbox"/> GARAGES AND OUTBUILDINGS:   |  |
| <input type="checkbox"/> RETAINING WALLS AND LANDSCAPING FEATURES:   |  |
| <input type="checkbox"/> NEW CONSTRUCTION AND ADDITIONS  |  |
| <input type="checkbox"/> FENCING:  |  |
| <input type="checkbox"/> LIGHTING:   |  |

|  |      |         |
|--|------|---------|
| <input type="checkbox"/> PARKING:                                      |      |         |
| <input type="checkbox"/> FURNITURE AND ARTWORK IN PUBLIC RIGHT OF WAY: |      |         |
| <input type="checkbox"/> OTHER:  |      |         |
|  |      |         |
|  |      |         |
| <b>OWNERS NAME:</b>  |      |         |
| ADDRESS:   |      |         |
| TELEPHONE:   | FAX: | MOBILE: |
| EMAIL ADDRESS:   |      |         |
| <b>APPLICANT:</b>  |      |         |
| ADDRESS:   |      |         |
| TELEPHONE  | FAX: | MOBILE: |
| EMAIL ADDRESS:   |      |         |
| <b>DESIGN PROFESSIONAL:</b>  |      |         |
| ADDRESS:   |      |         |
| TELEPHONE:   | FAX  | MOBILE  |
| EMAIL ADDRESS:   |      |         |

I FULLY UNDERSTAND THAT NO EXCAVATION, CONSTRUCTION, OR STRUCTURAL ALTERATION CAN BE UNDERTAKEN UNTIL THE "APPLICATION FOR APPROPRIATENESS" IS APPROVED BY THE HISTORIC LANCASTER COMMISSION AND GIVEN BACK TO THE APPLICANT. I HEREBY CERTIFY THAT I AM THE OWNER OF THE NAMED PROPERTY, OR THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT AND AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THIS JURISDICTION ON THIS DATE:

Owner/Agent: \_\_\_\_\_ Date: \_\_\_\_\_