

**LANCASTER CITY COUNCIL
LANCASTER, OHIO**

March 8, 2021

REGULAR MEETING CONVENES

PRAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING AND DISPOSING OF THE JOURNAL

REPORTS OF CITY OFFICIALS

COMMUNICATIONS

SPECIAL PRESENTATION (AWARDS)

1. **Parks and Recreation Superintendent Mike Tharp**

PETITIONS AND MEMORIALS

PERMISSION OF VOTERS AND TAXPAYERS TO ADDRESS COUNCIL

REPORTS OF STANDING COMMITTEES

REPORTS OF SPECIAL COMMITTEES

PUBLIC HEARINGS

1. **Temporary Ordinance 5-21**

READING OF RESOLUTIONS

THIRD READING

NONE.

SECOND READING

Temp Res #32-21

A RESOLUTION AUTHORIZING THE CITY OF LANCASTER TO APPLY FOR THE MEALS ON WHEELS-OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC. 2021-2022 GRANT

Public Works (Schoonover/James) (3 readings)

Temp Res #33-21

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS THROUGH THE UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL TRANSIT ADMINISTRATION (FTA), AS AUTHORIZED UNDER THE FEDERAL TRANSIT LAWS, AS CODIFIED, 49 USC SECTION 5311, FINANCIAL ASSISTANCE FOR OTHER THAN URBANIZED AREAS AND FUNDS AVAILABLE FROM THE OHIO PUBLIC TRANSPORTATION GRANT PROGRAM, AND OHIO ELDERLY AND DISABLED TRANSIT FARE ASSISTANCE PROGRAM, 5339, 5339B, OTP2, RTP, STP, E&D, AND ANY OTHER GRANTS THAT BECOME AVAILABLE THROUGH ODOT AND EXECUTING A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION UPON EACH GRANT APPLICATION APPROVAL

Public Works (Schoonover/Downour) (3 readings)

Temp Res #34-21 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE LATERAL D PHASE 1 TRUNK SEWER PROJECT
Water/WPC (James/Tener) (3 readings)

Temp Res #36-21 A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE WITH THE COUNTY AUDITOR IN THE PARKS AND RECREATION FUND (2012)
Service (Tener/Mattlin) (3 Readings)

FIRST READING

Temp Res #39-21 A RESOLUTION TO AUTHORIZE THEN AND NOW CERTIFICATE TO PAY AN INVOICE TO SQUIRE PATTON BOGGS
Finance (Downour/Bobbitt) (1 Reading)

Temp Res #40-21 A RESOLUTION TO INCREASE RECEIPTS AND APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND TO AMEND THE CERTIFICATE OF OTHER SOURCES WITH THE COUNTY AUDITOR IN THE LDOT IMPROVEMENT FUND (3014)
Public Works (Schoonover/James) (1 Reading)

Temp Res #41-21 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE SOUTH WATER PLANT CONCENTRATE LINE IMPROVEMENT PROJECT
Water/WPC (James/Hall) (2 readings)

Temp Res #42-21 A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE PURCHASE OF PIPE AND FITTINGS FOR USE BY THE DIVISION OF WATER
Water/WPC (James/Tener) (2 readings)

Temp Res #43-21 A RESOLUTION TO INCREASE RECEIPTS AND APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND TO AMEND THE CERTIFICATE WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001)
Finance (Downour/Bobbitt) (1 Reading)

READING OF ORDINANCES

THIRD READING

Temp Ord #4-21 AN ORDINANCE TO REPEAL AND REPLACE LANCASTER CODIFIED ORDINANCE PART ELEVEN – PLANNING AND ZONING CODE, TITLE THREE – ZONING AND PROPERTY RESTRICTIONS, CHAPTER 1123 – GENERAL PROVISIONS; CHAPTER 1129 - RESIDENTIAL DISTRICTS; CHAPTER 1133 - COMMERCIAL DISTRICTS; CHAPTER 1151 – OFF-STREET PARKING AND OFF-STREET LOADING; AND CHAPTER 1161 – DEFINITIONS OF THE CODIFIED ORDINANCES OF THE CITY OF LANCASTER

Code Enforcement & Zoning (Mattlin/Schoonover) (3 Readings)

Public Hearing held – February 22, 2021 at 6:30 p.m.

Temp Ord #5-21

AN ORDINANCE TO REPEAL AND REPLACE LANCASTER CODIFIED ORDINANCE PART ELEVEN – PLANNING AND ZONING CODE, TITLE THREE – ZONING AND PROPERTY RESTRICTIONS, CHAPTER 1135 – INDUSTRIAL DISTRICTS; CHAPTER 1151 – OFF-STREET PARKING AND OFF-STREET LOADING; AND CHAPTER 1161 – DEFINITIONS OF THE CODIFIED ORDINANCES OF THE CITY OF LANCASTER

Code Enforcement & Zoning (Mattlin/Hall) (3 Readings)

Public Hearing set – March 8, 2021 at 6:30 p.m.

SECOND READING

Temp Ord #8-21

AN ORDINANCE TO REPEAL AND REPLACE LANCASTER CODIFIED ORDINANCE PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE FIVE – OTHER PUBLIC SERVICES, CHAPTER 937 – WASTE REMOVAL OF THE CODIFIED ORDINANCES OF THE CITY OF LANCASTER

Service (Tener/Mattlin) (3 Readings)

FIRST READING

NONE.

TABLED LEGISLATION

NONE.

UNFINISHED BUSINESS

NEW BUSINESS/PRESENTATIONS

ANNOUNCEMENT OF SCHEDULED MEETINGS

REGULARLY SCHEDULED CITY COUNCIL MEETINGS

1. March 22nd at 6:30 p.m.
2. April 12th at 6:30 p.m.

SPECIAL SCHEDULED MEETINGS

1. None

REGULARLY SCHEDULED COMMITTEE MEETINGS

1. Water/WPC – March 10th at 8:00 a.m. – City Hall 1897 CR
2. Economic Development – March 18th at 7:30 a.m. – City Hall 1897 CR
3. IT/Telecom – March 19th at 7:45 a.m. – City Hall 1897 CR
4. Finance – March 22nd at 6:00 p.m. – Council Chambers
5. Service – April 2nd at 7:30 a.m. – City Hall 1897 CR

READING OF BILLS

EXECUTIVE SESSION

ADJOURNMENT

TEMPORARY RESOLUTION NO. 39-21

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THEN AND NOW CERTIFICATE TO PAY AN INVOICE TO SQUIRE PATTON BOGGS

WHEREAS, the City received an invoice for services on February 16, 2021, and it is for service date of December 3, 2020 through January 20, 2021; and

WHEREAS, with the purchase order dated after the beginning of the service date a Then and Now Certificate is needed;

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO

SECTION 1. Lancaster City Council authorizes a Then and Now Certificate for the payment to Squire Patton Boggs in the amount of Four Thousand Three Hundred Eighty-Seven Dollars and Fifty Cents (\$4,387.50) from expense account 1001.2000.52034 (Contractual Services).

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY RESOLUTION NO. 40-21

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO INCREASE RECEIPTS AND APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND TO AMEND THE CERTIFICATE OF OTHER SOURCES WITH THE COUNTY AUDITOR IN THE LDOT IMPROVEMENT FUND (3014)

WHEREAS, LDOT is providing construction inspection services through third party consulting services to the Timbertop Development Project for street, curbing and roadway related items; and

WHEREAS, Lemmon Development will pay for those services in the form of a check in the amount of Sixty-Seven Thousand Six Hundred Thirty-Three Dollars and Two Cents (\$67,633.02); and

WHEREAS, in order for the funds to be expended they must first be appropriated into the LDOT Improvement Fund (3014);

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, OHIO

SECTION 1. That the City of Lancaster Auditor amend the Certificate of Other Sources and Appropriations with the County Auditor in the amount of Sixty-Seven Thousand Six Hundred Thirty-Three Dollars and Two Cents (\$67,633.02) in the LDOT Improvement Fund (3014).

SECTION 2. That the City of Lancaster Auditor increase estimated receipts in the revenue account 3014.0000.49001 (LDOT-Misc. Receipts/Improvement) in the amount of Sixty-Seven Thousand Six Hundred Thirty-Three Dollars and Two Cents (\$67,633.02).

SECTION 3. That the City of Lancaster Auditor appropriate from the unencumbered balance in the amount of Sixty-Seven Thousand Six Hundred Thirty-Three Dollars and Two Cents (\$67,633.02) into expense account 3014.7501.52034 (Contractual Services).

SECTION 4. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Public Works Committee

President of Council

Mayor

TEMPORARY RESOLUTION NO. 41-21

PERMANENT RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE SOUTH WATER PLANT CONCENTRATE LINE IMPROVEMENT PROJECT

WHEREAS, the Concentrate Line from the South Water Plant requires rehabilitation;
and

WHEREAS, the City is wanting to go out for bids and enter into a contract for this project; and

WHEREAS, the rehabilitation is required to increase the volume of water produced by the South Water Plant;

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO

SECTION 1. That the Service-Safety Director be and is hereby authorized to advertise for bids and enter into a contract for the South Water Plant Concentrate Line Improvement Project in an amount not to exceed Eight Hundred Fifty Thousand Dollars (\$850,000.00).

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 42-21

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE PURCHASE OF PIPE AND FITTINGS FOR USE BY THE DIVISION OF WATER

WHEREAS, this bid will be for 2,500 feet of eight inch pipe, 500 feet of 12 inch pipe and various necessary fittings; and

WHEREAS, this is an annual resolution to purchase materials to replace/repair pipe lines in the water distribution system;

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO

SECTION 1. That the Service-Safety Director is authorized to advertise for bids and enter into a contract for the purchase of pipe and fittings for use by the Division of Water in an amount not to exceed One Hundred Eighty-Five Thousand Dollars (\$185,000.00).

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

President of Council

Offered by: _____

Mayor

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 43-21

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO INCREASE RECEIPTS AND APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND TO AMEND THE CERTIFICATE WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001)

WHEREAS, the Engineering Department is in need of upgrading computer equipment/software as many computers are outdated and pose a security risk for logging into the City's servers and internal systems;

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, OHIO

SECTION 1. That the City of Lancaster Auditor amend the Certificate of Appropriations with the County Auditor in the amount of Six Thousand Five Hundred Dollars (\$6,500.00) in the General Fund (1001).

SECTION 2. That the City of Lancaster Auditor appropriate from the unencumbered balance in the amount of Six Thousand Five Hundred Dollars (\$6,500.00) into expense account 1001.1900.53018 (Misc. Non Fixed Assets) for the purchase of computer equipment/software for the Engineering Department.

SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Finance Committee

President of Council

Mayor