

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During FY 2020, the City of Lancaster's Community Development Block Grant Program expended funding to provide benefits to low- and moderate-income households /persons residing within the City of Lancaster, Ohio. The performance accomplishments addressed the priorities and objectives outlined in the City's FY 2018 - FY 2022 Consolidated Housing and Community Development Plan. Below are the CDBG activities, individual activity / funding expenditures/ individual activity benefits accomplished during FY 2020.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	120	98	81.67%	100	98	98.00%
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	50	8	16.00%	10	8	80.00%

Safe, Sanitary, and Decent Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	478	119.50%			
Safe, Sanitary, and Decent Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1000	392	39.20%	392	392	100.00%
Safe, Sanitary, and Decent Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	10		10	10	100.00%
Safe, Sanitary, and Decent Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	800	150	18.75%	150	150	100.00%
Safe, Sanitary, and Decent Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	350	2000	571.43%	2000	2000	100.00%

Suitable Living Environment	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Suitable Living Environment	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	478	4.78%	400	478	119.50%
Suitable Living Environment	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	250	392	156.80%			
Suitable Living Environment	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	180	10	5.56%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	2,643
Black or African American	270
Asian	18
American Indian or American Native	6
Native Hawaiian or Other Pacific Islander	9
Total	2,946
Hispanic	53
Not Hispanic	2,893

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The percentages by ethnic background of the families assisted with CDBG funds in FY20 are consistent with that of the demographics for the city of Lancaster.

We are challenged to report on ethnic background and sex of the people assisted. The City of Lancaster provides our subgrantees with the Federal Information Data Sheet on Race and Ethnicity which gives the option to choose "I do not wish to furnish this information", and subgrantees use this form to report their accomplishments. However, IDIS does not have a similar choice when entering accomplishment information, and therefore, we are unsure how to report the ethnic and sex information for those who choose not to furnish the information.

Also, for collecting information on "Sex", we recommend that the Federal Information Data Sheet and IDIS include an option for "Transgender / Intersex / Non-Binary".

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	517,840	394,070
Other	public - federal	520,158	134,964

Table 3 - Resources Made Available

Narrative

CDBG: \$394,069.79 was expended between September 1, 2020 - August 31, 2021.

CDBG-CV: \$134,963.52 was expended between September 1, 2020 - August 31, 2021.

Lancaster is an Entitlement city, eligible to receive formula funding through HUD's Community Development Block Grant (CDBG) Program. Lancaster does not meet HUD's established thresholds for other formula-based programs, consisting of: HOME Housing Partnerships Program, Emergency Shelter Grants, and others. Funding is made available by the State of Ohio, as a HUD formula grantee, for "non-entitlement" or "non-participating jurisdictions" for such programs. In some instances, as with emergency shelter grants and the Non-Profit Housing Development Program, funding may be allocated directly to the non-profit or governmental agency service providers.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Lancaster	100	100	

Table 4 – Identify the geographic distribution and location of investments

Narrative

CDBG and CDBG-CV funds were distributed throughout Lancaster, Ohio which is a small town southeast of Columbus with a population of 40,552 (Census 2020). According to the American Community Survey 2011 - 2015, 57% of the residents of Lancaster have low to moderate incomes.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG: Subgrantees leveraged \$7,406,938 in other funds.

Economic Development - Anchor Hocking matched \$4,810,000 in private funds; Max Container Options matched \$115,000 in private funds; Rable Machine matched \$415,000 in private funds; Natural Remedies Massage matched \$33,000 in private funds; Card Technologies matched \$23,000 in private funds; ABC Drivetrain matched \$3,000 in private funds; Sitterley Law matched \$29,000 in private funds; and UPick2Rent matched \$18,000 in private funds

Home Rehabilitation - The Fairfield Center for disAbilities leveraged \$10,000 in local funds from the Fairfield County Foundation

Public Services - Fairfield Adult Children and Family First Council matched \$31,016 in state and local funds; Big Brothers Big Sisters matched \$195,500 in private donations and local grants; Community Action matched \$222,971 in federal and state grants and local donations; New Horizons matched \$38,000 in other funds; the Police Athletic League matched \$20,000 in other funds, Fairfield 2-1-1 matched \$2,500 in other funds; the United Way leveraged \$27,336 in federal funds; the Lancaster Police Dept matched \$14,615 of local funds; and Afterschool Programs of Lancaster matched \$463,000 in other funds.

There were no projects involving publicly owned land.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	50	50
Number of Non-Homeless households to be provided affordable housing units	60	60
Number of Special-Needs households to be provided affordable housing units	25	25
Total	135	135

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	25	25
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	60	60
Number of households supported through Acquisition of Existing Units	0	0
Total	85	85

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The FY20 project are on target with anticipated outcomes.

Discuss how these outcomes will impact future annual action plans.

We are working with our community partners to provide more single-room occupancy units to provide permanent housing for those who are homeless.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	86	0
Low-income	59	0
Moderate-income	50	0
Total	195	0

Table 13 – Number of Households Served

Narrative Information

The City funded five CDBG activities that resulted in approximately 195 extremely low, low, and moderate income households/persons receiving direct housing assistance. The following detail clarifies the beneficiaries receiving direct housing CDBG assistance during the program year. Housing Rehabilitation (2), Emergency Home Repair (10), New Horizons (16), Community Action (70), Fairfield Center for Disabilities (47), and Fair Housing (50) which totals 195.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Lutheran Social Services of Central Ohio provides a 24-bed emergency shelter, served individual single men and women, providing overnight emergency shelter. Lancaster-Fairfield Community Action Agency's 24-hour emergency shelter provides temporary housing and case management for families. The Lighthouse domestic violence shelter provides emergency shelter and legal assistance.

Since the Homeless Point in Time (PIT) Count, was not conducted in January 2020 due to the coronavirus pandemic, the Fairfield County Housing Coalition partnered with the Hunger Coalition to conduct a local census of unsheltered people. Over the course of 1 week in March 2021, members of the Housing Coalition interviewed people who came to free community meal sites and identified themselves as homeless. Of the 27 people who were interviewed, they are living in the woods (6), under bridges (5), in parks (4), and in abandoned buildings. Respondents identified their need for a place to live and their need for stable housing with cooking and laundry facilities and for sober living options. The barriers to permanent housing they identified include: drugs, criminal backgrounds, income, employment, and transportation.

The ultimate goal of the community's plan continues to be to have sufficient resources in the outreach, prevention, transitional, supportive and permanent housing and in supportive services that minimize an emergency shelter stay for an individual or family. Combining housing with services is critical toward stabilizing households. The needs of the people served vary significantly among populations and sub-populations.

The Fairfield County ADAMH board (Alcohol Drugs and Mental Health) has begun to fund outreach services through Lutheran Social Services to reach people where they are living outside and create a relationship with them over time such that when housing is available and the person is ready to live indoors, the outreach team can facilitate their transition.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Continuum of Care Plan for the county established the following emergency shelter and transitional supportive housing needs for homeless persons: **Shelter Needs:** Increased units of family shelter; Day programming for the homeless; Additional case management; Increased coordination in the system of care; Increased funding for emergency housing assistance; Adequate food; and Adequate affordable medical resources. **Supportive Housing Needs:** Increased supportive housing for the mentally ill, drug/alcohol dependent population and homeless families with disabilities; Affordable public

transportation to medical services and places of employment; Additional Social Security payees for the disabled; Continued case management to provide education and encouragement toward responsible life choices; Increased resources for financial literacy education; Housing counseling services; More opportunities to provide life-skills training and job training for the jobs available in the local market; and Increased participation in the Benefit Bank.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Prevention continues to be the most cost-effective method of providing service. It is also less disruptive to a family's life to maintain existing housing whenever this can be achieved. Homeless prevention activities target both homeless and at-risk households. Support that meets both short-term and long-term economic needs is a priority toward eliminating homelessness. While the ultimate goal is to help at-risk households achieve financial self-sufficiency, having access to adequate emergency housing funds for rent, mortgage payments, deposits and utilities is crucial. Eviction prevention, landlord-tenant mediation, hard-skill and soft-skill training and financial literacy education are valuable services to help the low-income population acquire the means to avoid homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Lutheran Social Services of Central Ohio also operates emergency housing for homeless veterans. Fairhaven has seven (7) dorms set aside to house sixteen (16) homeless veterans. This also serves the need to house homeless veterans in our county. The Art Keiffer Veterans House located at 843 N. Columbus Street houses eight (8) homeless veterans for up to 2 years. Two additional projects continue to provide housing: Pearl House which is a 21-unit permanent supportive housing project for families who are in drug addiction recovery and Rutherford House which is a 16-unit permanent supportive housing project for homeless families that have special needs. Lutheran Social Services of Central Ohio operated an SSVF (Supportive Services for Veteran Families) grant during the reported period. The goal of this grant is to promote housing stability among very low income veteran families who reside in or are transitioning to permanent housing. Each veteran family receives outreach and case management services. Each veteran receives assistance in obtaining VA benefits, other public benefits and temporary financial assistance.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Lancaster continues to collaborate with agencies and programs that offer assistance to residents to make the transition to permanent housing. The Lancaster Consolidated Plan recognizes the issue of moving homeless individuals from homelessness to permanent housing. The plan is a cooperative venture between Lutheran Social Services and Fairfield Metropolitan Housing Authority (Metro Housing). In respect to the transition from homelessness to permanent housing and independent living, Lutheran Social Services provides initial screening of referrals, ongoing case management and referral services. The FMHA provides housing in the form of Housing Choice Vouchers. The Lancaster Community Development staff continues to coordinate with Metro Housing, private landlords, Lutheran Social Services, Community Action Agency, the numerous other non-profit agencies that assist families with Housing Choice Vouchers. CDBG funds support Fairfield County 2-1-1's Project Housecall which connect housing seekers with owners of affordable rental units.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Fairfield Metropolitan Housing Authority provides opportunities for public housing residents to become more involved in management and to participate in homeownership. Metro Housing shares public housing updates during the monthly meetings of the Fairfield County Housing Coalition.

Actions taken to provide assistance to troubled PHAs

The Fairfield Metropolitan Housing Authority is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Zoning, subdivision and site review regulations at the local level have been revised over time to create opportunities for affordable housing development throughout the city. The Community Development Director works in collaboration with the Zoning Officer, Buildings Department, and Code Enforcement Department to identify barriers to affordable housing and opportunities for affordable housing development.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

After years of providing funds to homeowners for home repair and rehabilitation, the Community Development Department staff observed that the majority of homes had lead, mostly lead paint, and other health hazards. However, the limited amount of CDBG funds the City receives have not been sufficient to meet the need. Therefore, the Community Development Department applied for and was approved for a \$1.4 million grant from HUD's Office of Lead Hazard Control and Healthy Homes for lead remediation and other activities to provide healthy homes.

Further, at the start of the coronavirus pandemic, the Community Development Director created a weekly Zoom call with local leaders to discuss the needs of the community, the funding coming into the community to respond to the pandemic, and the gaps that were not being met. As a result, the United Way and Fairfield Foundation created a fund for grants non-profits and the City's Community Development Department created a fund for grants to small businesses with our CDBG-CV grant. The Community Development Department also set aside CDBG-CV funds for foreclosure prevention counseling based on the feedback from our collaborative partners.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Lancaster Community Development Department operates a Housing Repair and Rehabilitation program for homeowners with low-incomes with CDBG and HOME/CHIP (Community Housing Impact and Preservation Program) funds from the State of Ohio. As such, we contract with Hina Environmental Solutions, a certified lead-safe contractor, for lead assessment, testing, and remediation, and clearance services.

Additionally, the City of Lancaster has been awarded \$1.4 million in funding for Lead Hazard Control from HUD's Office of Lead Hazard Control and Healthy Homes to provide lead remediation in 60 homes in Fairfield County over 3.5 years. The Community Development Department has embarked on an outreach and education campaign to educate the public on the danger of lead and to specifically reach

low-income families with children under 6 to participate in our program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Lancaster's Community Development staff continues to address the needs assessments as outlined in the *Ten Year Plan to End Homeless within Fairfield County* which encompasses the City of Lancaster, Ohio, and was adopted by the Fairfield County Housing Coalition. The Fairfield County Housing Coalition is a very active, cooperative, and diverse coalition that works together to serve residents in need. Lancaster is a very caring community that steps forward to serve people in need, including churches, volunteer groups, foundations, and generous individual and corporate donors.

All of the members of the Housing Coalition work to reduce the number of poverty-level families from the Family, Adult, & Children First Council to the United, Way, Fairfield 2-1-1, Lutheran Social Services, and Metro Housing. The Community Development Director chairs the monthly meetings of the Housing Coalition where its members share information and brainstorm ideas.

During the reporting period, agencies that work with the homeless population participated in a Subcommittee on Homelessness which met monthly to discuss the high number of people living outside and what we could do as a community. As a result, the Subcommittee agreed to create an Outreach Team to go out to where people are living and build a relationship with them over time so that when housing is available and people are ready to be housed, the team will help them with the transition. Since then, the local ADAMH board designated funding for the Outreach Team, released an RFP, and selected Lutheran Social Services as the provider.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Lancaster's Community Development Block Grant Program's Citizen Participation Plan is strictly followed to facilitate community involvement with the CDBG consolidated planning process. The Community Development Department functions as the lead agency to coordinate and manage the planning process. The plan encourages participation of the general public, public and private housing and social service agencies, and civic and non-profit organizations. The City makes a special effort and encourages active participation to include low and very low income segments of the community in the planning process.

For example, for the FY2021 Entitlement Funding citizen participation process in May and June 2021, the Community Development Department held the second public hearing at a meeting of the City Council which is televised and recorded. Holding the second public hearing at a City Council meeting increases the chances that members of the public will participate in person, by watching live, or by viewing the recording.

Also, the Community Development Department participated in the AmeriCorps VISTA program through the Ohio CDC Association and hired a VISTA member from June 2021 – May 2022. Part of the VISTA

member's Assignment Description is to encourage residents to volunteer with the Department. That effort is still in the beginning stages.

We are also making connections with residents by giving Caring Citizens Awards to recognize residents who demonstrate their kindness and concern for our community. The awardees are nominated by City Council members and presented with their award at a City Council meeting in September to correspond with the United Way's Day of Action, a community-wide volunteer day. By adding ways to directly connect with the public, the Community Development Department is developing institutional structure for citizen participation.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Lancaster's Community Development Department Director is the Chair of the Fairfield Housing Coalition, an active group of non-profit agencies that meets monthly to coordinate our efforts. The members of the Coalition include Fairfield Metropolitan Housing Authority (public housing), Fairfield County Job & Family Services, Fairfield 2-1-1/Information and Referral, Lutheran Social Services, United Way, Fairfield Center for disAbilities, Habitat for Humanity, and New Horizons, among others. While we have not had members of the local Landlord Association accept our invitation to join us, a representative from Fairfield Homes (a local for-profit affordable housing developer) attends.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

As outlined in the City's Consolidated Housing and Community Development Plan, there is an objective to continue to affirmatively further equal housing opportunity through compliance with fair housing laws, fair housing education and community outreach activities, and continuing to identify and assess barriers to fair housing and housing choice.

The City of Lancaster's Community Development Department continued to provide an ongoing program of fair housing activities and services during FY 2020. The program continued to consist of taking fair housing inquiries and making referrals to Legal Aid, community outreach, education, and fair housing monitoring.

In April, a proclamation was approved by the City stating that "*April is Fair Housing Month*", we posted HUD's Fair Housing flyers at City Hall, and we distributed the flyers to our community partners to post in their locations. Also, Southeast Ohio Legal Services gave a presentation on fair housing to the Housing Coalition, highlighting the areas of discrimination that are most prevalent in Fairfield County.

On a regular basis, the Community Development Department monitors the local newspaper media and Craigslist regarding the placements of discriminatory advertisements and actively pursue filing of fair housing complaints with legitimate discriminatory complaints. Fair Housing resources are posted to our

website, and we provide fair housing informational brochures and literature to our community partners: Fairfield County Job & Family Services, Lancaster Camp Association, Fairfield Metropolitan Housing Authority, Information and Referral, Lutheran Social Services, United Way, Fairfield Center for disAbilities, Fairfield County Library, Habitat for Humanity, and New Horizons.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Lancaster's Community Development Department continues to be the lead agency in monitoring the implementation progress of CDBG funded activities. The Community Development Department monitors annual program compliance by comparing annual program requests with the five year Consolidated Housing and Community Development Plan. Requests for funds from subrecipients and direct contracts are reviewed by both the Assistant Executive Director and the Executive Director prior to approval and submission to the Mayor for final approval. Recommendations for funding are presented at a public meeting of the Economic Development Committee which includes 3 City Council members.

Review of subrecipient activity is not merely for compliance, but is conducted to improve the subrecipients' delivery of services to the community. At the beginning of the program year, the Community Development Department works with the City's Law Director to verify subgrantee agreements and make edits if necessary. The Community Development Department then hosts a meeting of all grantees where subgrantee agreements are signed. Ongoingly, as subgrantees submit invoices, the Community Development Department staff review the status of the subgrantee's project. Quarterly, the Community Development Department Director conducts site visits in order to visit every subgrantee at least once during the year and to monitors all subgrantee projects for compliance with HUD standards.

Overall performance is monitored by means of the Consolidated Annual Performance Report. During preparation of the annual performance report, all projects are reviewed as to their original intent and determinations are made with regard to the degree of success of the project in meeting the original goals and priorities. Dialogs are held with subrecipients for discussion of performance and positive suggestions are offered to improve service delivery.

The City of Lancaster's Community Development Department has adopted a Policies and Procedures Manual in reference to the Community Development Block Grant Program and the Community Housing Impact and Preservation Program. The manual provides a detailed description of the administrative and implementation guidelines in reference to the housing programs provided by the City. The City's MBE/WBE participation goals for contracts covered by the City's Minority and Women's Business Policy as a percent of the total dollar amount of the respective contract are as follows: 1. Minority Business Enterprise Participation - 6% 2. Women's Business Enterprise Participation - 2%

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The consolidated planning process established by the City utilizes several methods to facilitate community involvement. The Community Development Department continues to function as the lead agency to coordinate and manage the planning process. A Citizen Participation Plan has been adopted by the City that outlines the consolidated planning process and encourages participation of the general public, public and private housing and social service agencies, and civic and non-profit organizations.

The Community Development Department utilizes email and the City's website to communicate with members of City Council, City Department Managers, the news media, and interested citizens regarding the planning process as well as the accomplishments obtained through the use of CDBG funds. The Community Development Department provides information concerning housing and community development activities and programs via the City of Lancaster's website. The City of Lancaster City Council has established an Economic and Community Development committee to discuss current issues. The committee meets on a regular bi-monthly basis and are open to the public.

The City's Community Development Department provides numerous opportunities for citizens to be involved with the CDBG program through the consultation with the Housing Coalition (which is the Continuum of Care advisory board for Fairfield County), participation at committee meetings, attendance at two public hearings and presentations at three City Council readings. The City of Lancaster's City Council meetings are televised to encourage citizen participation.

The Executive Director of the Lancaster Community Development Department presents reports on the department's progress at bi-monthly meetings with the City of Lancaster's Economic Development and regularly addresses City Council at their meetings.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The coronavirus pandemic significantly interrupted the planned activities of the City of Lancaster's Community Development Department in FY20 CDBG program. Many activities were delayed while we assessed the needs and incorporated CDBG-CV funds to meet the needs resulting from the pandemic.

At the beginning of the pandemic, the Community Development Dept Executive Director initiated a weekly video conference call with other community partners that anticipated receiving funding for coronavirus relief. As a result of those collaborator meetings, the Community Development Department was able to fill a gap in the community for small business relief and foreclosure prevention with CDBG-CV funds. The Community Development Department will also use the experiences through the pandemic and collaborating with its community partners to make changes to its CDBG program for FY22.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

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Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 15 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0				
Direct, on-the job training (including apprenticeships).	0				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0				
Outreach efforts to identify and secure bids from Section 3 business concerns.	0				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0				
Held one or more job fairs.	0				
Provided or connected residents with supportive services that can provide direct services or referrals.	0				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0				
Assisted residents with finding child care.	0				
Assisted residents to apply for, or attend community college or a four year educational institution.	0				
Assisted residents to apply for, or attend vocational/technical training.	0				
Assisted residents to obtain financial literacy training and/or coaching.	0				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0				
Provided or connected residents with training on computer use or online technologies.	0				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0				

Other.	0				
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Table 16 – Qualitative Efforts - Number of Activities by Program

Narrative

The City of Lancaster did not fund any construction projects at or above \$200,000 and therefore had no projects subject to Section 3 requirements.